KIC
E·GOVERNMENT SERVICE PROVIDER

Kansas.gov Subscriber E-mail Address Update Form

STEP 1: SUBSCRIBER ACCOUNT INFORMATION

Kansas.gov Subscriber
Account Name and Number: _____

STEP 2: NOTIFICATION EMAILS

Username	Email Address:

STEP 3: SIGN FORM

Kansas.gov Account Administrator Signature*: _____

Date: _____
***This form MUST be signed by the Kansas.gov Account Administrator.**

STEP 4: TRANSMIT FORM

Please print and complete one form per account. Send via FAX or U.S. Postal service to:

MAIL	FAX
Kansas.gov 534 S. Kansas Ave., Ste 1210 Topeka, KS 66603-3434	785-296-5563

Your account will be updated within 3 business days of receipt.