

KSWebIZ New School District Screening

Thank you for your interest in KSWebIZ! Please take the time to answer the screening questions on this form. Answering these questions completely and accurately will ensure that you are directed to the proper contact for assistance with KSWebIZ enrollment and onboarding.

Current KSWebIZ policies require the following:

- Participating schools must update FERPA consent to allow parents and/or guardians to authorize the school to access and update the student’s record in KSWebIZ. FERPA consent must be updated prior to enrollment in KSWebIZ. Schools not wishing to update FERPA consent will not be enrolled to participate with KSWebIZ.
- Participating schools to submit and/or enter data. Schools not wishing to submit and/or enter data will not be enrolled to participate with KSWebIZ.

Does the school district agree to submit and/or input data?	Yes No
Is the school district FERPA consent updated to allow parents and/or guardians to authorize the schools to access and update student records in KSWebIZ?	Yes No
What is the USD Number?	
What is the school district name?	
Please provide a list of all schools in the district, including the school names, addresses, building numbers, and grade ranges.	
Please provide the first name, last name, phone number, and email of the primary contact for the school district.	
Please provide the first name, last name, and email of each user you anticipate will need access to KSWebIZ. <i>*Per KSWebIZ User Access Policy, each user accessing KSWebIZ must maintain a unique email address to ensure login information is kept secure and not shared.</i>	

Please return completed form to KSWebIZ at kdhe.IMMOnboarding@ks.gov. Once all information is received, registry staff will verify and process submitted information. KSWebIZ staff asks that you please allow a minimum of two weeks (10 business days) to process accounts. Questions can be sent to kdhe.IMMOnboarding@ks.gov or call the Help Desk at 1-877-296-0464.