

09/2017

Kansas Department of Health and Environment
Bureau of Family Health
Child Care Licensing Program
1000 SW Jackson Street, Suite 200
Topeka, Kansas 66612-1274
Phone: 785-296-1270 Fax: 785-559-4244 www.kdheks.gov/kidsnet



Drop In Program

Full Survey Inspection Tool

For survey results, click on the “Search for a Licensed Child Care Facility Inspection Results” on the prior screen. The “View Findings” link will provide the user with a list of violations cited at the time of the survey. The findings are listed by statute (KSA) or regulation (KAR) number.

Please note: All regulations were reviewed. Only those regulations that were found to be in noncompliance will show on the inspection results. Those regulations that were in compliance at the time of the survey will not be listed.

C = Compliance
NC = Noncompliance
R = Reviewed

C = Compliance
NC = Noncompliance
R = Reviewed

K.S.A. 65-501 **License or temporary permit required; exemptions.**
If initial applicant and no temporary permit or license has been issued by KDHE, the applicant does not have children or youth in care. **C NC R**

K.S.A. 65-513 **Changes or alterations required to comply with law; notice; duty of licensee.**
Operator understands that it is her/his responsibility to make changes or alterations identified on any Notice of Survey Finding within 5 days of the receipt of the notice. **C NC R**

K.S.A. 65-504 **Licenses; contents; limitations; posting; inspections; temporary permits; access to premises; temporary licenses; denial or revocation of license; procedure.**
(a) Number of children or youth attending program at any one time is within the license capacity. License/Temporary Permit is kept posted in a conspicuous place on the premises where the business is conducted. **C NC R**

K.S.A. 65-516 **Restrictions on persons maintaining or residing, working or volunteering at child care facility; criminal history check by secretary of health and environment; information to be provided sponsoring child placement agency.**
(a) Operation does not knowingly maintain a facility where there resides, works or regularly volunteers a prohibited person. **C NC R**

K.S.A. 65-504
(d) Temporary Permit or license is only valid for the person and address listed on the temporary permit or license. **C NC R**

K.A.R. 28-4-701 **Licensure; application; renewal.**
(a) If initial applicant and no temporary permit or license has been issued by KDHE, the applicant does not have children or youth in care. **C NC R**

K.S.A. 65-508 **Equipment, supplies, accommodations; competent supervision and care of children; rules and regulations; immunizations.**
(a)(1) Each facility shall be properly heated, plumbed, lighted, and ventilated. **C NC R**

K.A.R. 28-4-701
(f)(1)(A) Before the annual renewal date, each licensee is to submit the annual renewal fee and the application to renew the license. **C NC R**

K.S.A. 65-508
(a)(2) Each facility shall have plumbing, water, and sewerage systems which conform to all applicable state and local laws. **C NC R**

K.A.R. 28-4-701
(f)(1)(B) Before the annual renewal date, each licensee is to submit the request to conduct a criminal history and child abuse registry check. **C NC R**

K.S.A. 65-508
(a)(3) Each facility shall be operated with strict regard to the health, comfort, safety, and social welfare of children/youth. **C NC R**

K.A.R. 28-4-702 **Inspections; investigations.**
Surveyor is given immediate entry and access to every place on the premises. Surveyor is immediately provided with records which are required to be inspected. **C NC R**

K.S.A. 65-508
(b) Each facility uses drinking cups or sanitary drinking fountain. Uses individual towels, wash cloth or disposable paper products. Complies with applicable fire codes and rules and regulations of The Kansas State Fire Marshal. **C NC R**

K.A.R. 28-4-703 **Recordkeeping.**
(a)(1) Each operator shall obtain on or before the first day of care the first and last name and date of birth of each enrolled child or youth. **C NC R**

K.S.A. 65-512 **Inspections.**
Surveyor is given immediate entry and access to every place on the premises. Surveyor is immediately provided with records which are required to be inspected. **C NC R**

K.A.R. 28-4-703
(a)(2) Each operator shall obtain either before or on the first day of care the name, address, and phone number of each parent or responsible adult for each enrolled child or youth. **C NC R**

C = Compliance
NC = Noncompliance
R = Reviewed

C = Compliance
NC = Noncompliance
R = Reviewed

K.A.R. 28-4-703 Recordkeeping.
(b) Each operator shall obtain written authorization for emergency medical care, signed by the parent or legal guardian of each child or youth, before the child or youth attends the program or within the second week of attendance. **C NC R**

K.A.R. 28-4-704 Attendance policy; supervision.
(a)(1) Each operator shall develop and implement an attendance policy that allows children/youth to arrive at and depart the premises unsupervised, at unscheduled times and at their own volition. **C NC R**

K.A.R. 28-4-704
(a)(2) Each operator shall inform each parent/adult responsible for each child/youth of the attendance policy. Parent/guardian of each child/youth utilizing the program receives written disclosure describing the activities in which the child/youth can participate and the level of supervision provided. **C NC R**

K.A.R. 28-4-704
(a)(3) Each operator immediately notifies the parent/guardian when a child/youth is injured and requires medical attention or dies. **C NC R**

K.A.R. 28-4-704
(b) Each staff member working with child/youth provides attentive supervision to protect the health, safety and welfare of the children/youth and to the risk of injury, illness, and abuse. **C NC R**

K.A.R. 28-4-705 Criminal history and child abuse registry background check.
(a)(3) Each applicant and each operator shall submit background check before each new individual works, substitutes, or regularly volunteers in the program. **C NC R**

K.A.R. 28-4-705
(b) Each applicant and each operator shall identify that information for background checks is submitted on a form supplied by the department. **C NC R**