

Administrative Policy and Procedure Manual
Kansas Department of Health and Environment
Bureau of Family Health

Policy: Exception to Exceed the Licensed
Capacity for School Age Children

Program CCLR - Early Care and Youth Programs
Section 2008 - 001

Applies to: Licensed Day Care Homes and Group
Day Care Homes

Effective Date: May 14, 2020

**EXCEPTION TO EXCEED THE LICENSED CAPACITY TO PERMIT 2 ADDITIONAL CHILDREN,
FIVE YEARS OF AGE TO 11 YEARS OF AGE**

I. POLICY

An exception to K.A.R. 28-4-114(h) is granted to allow the licensed capacity as specified in K.A.R. 28-4-114(e)(1) and(f)(1) to be exceeded to permit two additional children, 5 years of age to 11 years of age, to be in care between the hours of 6:00 a.m. and 6:00 p.m.

1. This exception will remain in effect until the beginning of the 2020-2021 academic school year.
2. This exception may be rescinded if it is determined to no longer be in the best interest of a child or children and their families.
3. This exception shall be posted next to the license.

Note: In some communities local codes, ordinances, or public health directives related to COVID-19 may limit the number of children permitted to be in care. Before caring for additional children under this policy exception, contact your local community code and public health officials to determine if caring for additional children will violate local requirements.

II. PROCEDURES

This exception is effective on the date stated above and remains in effect until the 2020-2021 academic school year commences or if the Department determines the exception is no longer in the best interest of children and families.

III. PURPOSE

The purpose of this exception is to support working families during the COVID-19 public health crisis. The exception provides greater capacity in licensed day care homes and group day care homes to care for children five years of age to 11 years of age.

IV. AUTHORITY

The Secretary of the Kansas Department of Health and Environment has the authority to grant exceptions to regulations when it is in the best interest of children and families pursuant to K.A.R. 28-4-119b.

Lorrena Kravitz 5/14/2020
Program Director

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