

Signing In With An Existing Account

<https://keims.kdhe.ks.gov/nsuite/ncore/external/home>

You will choose this selection if you have already created a KEIMS account. From the KEIMS Home Page, select “Sign In With An Existing Account”. **Those with existing SLEIS accounts may already have accounts in KEIMS contact KDHE BOA KEIMS Administrator at KDHE.BOAKEIMS@ks.gov to activate your existing account.**

SIGN IN WITH AN EXISTING ACCOUNT >

After making this selection, you will be taken to the log-in screen shown below.



“User Name” will be the email address used to set up the KEIMS account.

Your first time logging in will require you to select “Forgot your Password?”. The system will ask you to type in your email associated with your account. KEIMS will automatically send you an email stating that you have requested to reset your password. Click on the link provided in the email. A new window will open where you will input your new KEIMS password.

A KEIMS password must be at least eight (8) characters in length, and contain a number, uppercase letter, lowercase letter, and a special character.

There is also a link provided on the Log-In box showing “Create New Account”. If you do not have KEIMS account you can select the link to begin creating your account as described in *KEIMS Setting Up Your NEW User Account*.