

How to Correct a WWC-5/5P Form When Initially Entered Through KOLAR

At the present time, there is no way to correct a WWC-5 or WWC-5P form that was initially entered using KOLAR.

If you need to submit a corrected WWC-5 or WWC-5P form, please follow the instructions below:

1. Using KOLAR, bring up the WWC-5 or WWC-5P form you initially entered.
2. Print it.
3. On the top of the page in Red, write "CORRECTED."
4. Highlight the information that you added or changed.
5. Mail the corrected copy to: KDHE, Bureau of Water
Geology & Well Technology Section
1000 SW Jackson Street, Ste. 420
Topeka, KS 66612-1367

Should you have any questions regarding this procedure, please contact:

Pamela Chaffee 785.296.3565 Pam.Chaffee@ks.gov

or

Debbie Biester 785.296.5524 Debra.Biester@ks.gov