

Best Management Practices



INFORM THE PUBLIC

Display poster of accepted medications (required)
Identify disposal options for medications not accepted (recommended)

MONITOR COLLECTION

Pharmacist must be present
Medications must be handed to pharmacy employee
Must be placed immediately in secure storage container
NO controlled or illegal substances may be accepted
Unidentified/unknown medications may be accepted

STORE SECURELY

Storage container must be:

- Labeled
- Located in secured area of pharmacy
- Must not be accessible to the public
- Locked or otherwise inaccessible when pharmacist not present

CLEAN UP SPILLS

Clean up spills as soon as possible
Use methods and safety precautions for type of spilled material
Dispose of clean-up debris with collected medications

DISPOSE PROPERLY

Collected medications must be sent to one of the following

- A permitted medical waste disposal company (incinerator, autoclave, etc.)
- A permitted municipal solid waste landfill (with approval from landfill and special waste authorization issued by KDHE)

KEEP RECORDS

Record how many pounds of medication were collected
Identify the disposal facility the medications were sent to
Keep copies of solid waste disposal authorizations and invoices
Report to KDHE annually