



December 29, 2014

RE: Hazardous Waste Report and Monitoring Fee

Dear Environmental Coordinator:

Each facility that was a Large Quantity Generator (LQG), generating over 2200 pounds of hazardous waste in one or more months during 2014, must submit the 2014 Hazardous Waste Report and pay the annual monitoring fee **before March 1, 2015**.

A complete submission consists of the following:

- The 2014 LQG Monitoring Fee Invoice (attached);
- The monitoring fee payment;
- Legible copies of all manifests for hazardous waste shipments in 2014;
- A spreadsheet that summarizes the manifests, with all waste reported in tons; and
- An updated, signed, and dated Site Identification Verification Form or a completed Notification of Regulated Activity Form.

The 2014 LQG Monitoring Fee Invoice and Notification of Regulated Activity Form can be found on the Bureau of Waste Management web site at www.kdheks.gov/waste under Hazardous Waste & Used Oil Forms.

Be sure to:

- Make a copy of your completed 2014 Hazardous Waste Report and keep it for at least three years; and
- Mail your complete submission to my attention at the address shown above.

If the report and fee payment are not received by March 1, 2015, your facility will be in violation of KAR 28-31-10 and/or KAR 28-31-262 and may receive a penalty.

If you have any questions or need assistance, please feel free to contact me at (785) 296-0005 or by email at notifications@kdheks.gov. Your cooperation with the Kansas Hazardous Waste Program is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Lusby".

Debbie Lusby
Bureau of Waste Management
Regulations and Data Unit



2014 Large Quantity Generator (LQG) Monitoring Fee Invoice

EPA ID#: K S _ _ _ _ _

FACILITY NAME: _____

1. Record the tons of hazardous waste generated in 2014 in the table below.

- All quantities must be reported in tons (1 ton = 2000 pounds)
- If the density of a liquid is unknown, use a conversion factor of 1 gallon = 8 pounds
- EXEMPTION: Hazardous wastes which are reclaimed onsite to recover substantial amounts of either energy or materials are exempt from the fee, however hazardous waste residues produced during reclamation are not exempt.

Line	Category of Waste	Tons Generated in 2014
1	Hazardous waste that is subject to the fee:	
2	*Hazardous waste that is exempt from the fee:	

**You must attach an explanation of why the waste meets the exemption.*

2. Use the chart below to determine the LQG monitoring fee due for this facility.

<u>Quantity Generated in 2014 (from Line 1 above)</u>	<u>Fee</u>
Less than or equal to 5 tons	\$300
Greater than 5 tons, but less than or equal to 50 tons	\$900
Greater than 50 tons, but less than or equal to 500 tons	\$2,800
Greater than 500 tons	\$8,000

2014 LQG Monitoring Fee \$ _____

(Note: If this facility paid a SQG/KSQG fee for 2014, you may subtract that amount from the 2014 LQG fee.)

3. Submit fee payment and this invoice along with your Hazardous Waste Report before March 1, 2015:

- Make the check payable to the "Hazardous Waste Management Fund-KDHE"
- Include the facility EPA ID number on the check
- If the check includes payment for more than one facility, provide detailed information indicating the EPA ID number and fee amount for each facility.
- Enclose legible copies of all manifests for hazardous waste shipments in 2014
- Provide a spreadsheet that summarizes the manifests, with all waste reported in tons
- Mail to:

Bureau of Waste Management
 Attn: Debbie Lusby
 1000 SW Jackson, Suite 320
 Topeka, KS 66612-1366