

October 18, 2012

**RE: SFY2013 Kansas Waste Tire Products Grant**

To tire-derived products manufacturers and vendors.

The State of Kansas Bureau of Waste Management is again offering a waste tire grant for purchasing tire-derived products. This is the pre-grant registration period. These grants are not open for applicants at this time. **BOTH the products and distributors** must be pre-approved by the BWM grant manager and placed on an approved list prior to December 1, 2012.

If you have already responded to the product registration, the product will be listed as a choice on the [online vendor registration form](#). If you (the manufacturer) are to be the distributor also, you should “register as a vendor”.

Step 1: We require reporting of the receipt of Kansas tires to satisfy the priority for Kansas tires. **It is the manufacturer’s responsibility to provide this documentation.** This verification is requested as soon as possible, and no later than October 26, 2012. A representative from the manufacturing facility must **report the tire receipts from Kansas during the last two years** (2011, 2012). Email to [KHicks@kdheks.gov](mailto:KHicks@kdheks.gov)

- Reports must include quantity, the date tires were received, who they came from, and a short statement of how these tires are used in the product.
- You may resend correspondence from prior year’s shipments with your current endorsement along with updated information for the current year.

Step 2: KDHE will verify the tire shipments report.

Step 3: Manufacturers must notify KDHE of the products that they will be registering this year.

- Renewal of products from last year’s list will just require an email from the manufacturer representative identifying the products.
- To add new products to the grant eligible list, these things are required:
  1. The manufacturer or original supplier must submit **one product registration form for each new product (not on last year’s list)**. The new products must have a completed registration form submitted to my office prior to Nov. 15, 2012.
  2. **The manufacturer or original supplier must submit a sample of the “new” product along with a copy of the associated ASTM 1292 test results\*** (\*REQUIRED FOR PLAYGROUND PRODUCTS) and ASTM 1951 test results (if applicable).

Step 4: KDHE will **add the product** to the [online vendor registration form](#).

## SFY2013 Kansas Waste Tire Products Grant

Step 5: **Every manufacturer or supplier** who wants to be published as a distributor in the 2013 grant guide must submit complete information to the [online vendor registration form](#). This must be accomplished by November 15, 2012. (America Recycles Day).

Step 6: KDHE will publish the grant guide including approved products and vendors along with the application on Dec. 3, 2012.

Applications for the grant will be posted on our [website](#) and are due by February 15, 2013.

The Governor's Advisory Committee for Waste Tire Management Grants has given priority to grant funded projects from first time applicants using products made from Kansas generated waste tires, and to projects that include accessibility in their design.

These priorities are communicated to the applicants, and eligible products will be published on the approved list; however, you should understand that the funding of an application with grant money is not guaranteed. Each grantee must enter into a contract with KDHE. In addition, please do not sell listed products to a grantee **before the start date of their contract with KDHE** or the purchase will not be eligible for reimbursement with grant money.

Thank you for your time and attention to this matter.

If you would like to discuss the grant contracting process further, including the anticipated processing steps, please contact me at 785-296-1026 /khicks@kdheks.gov

Sincerely,



Kristine "Kris" Hicks, Environmental Scientist  
Waste Reduction, Public Education and Grants

cc: Rodney Ferguson – Megan MacPherson - Karen Lollman – Kris file  
Enclosure: Product registration form