

# Cathode Ray Tube (CRT) Initiative Application Form

Step 1 - Application

**Step 1 - For Pre-approval, fill in the top form & submit to [KHicks@kdheks.gov](mailto:KHicks@kdheks.gov) 785 296-1592 (fax)**

FEIN (IRS) Tax Number: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name : \_\_\_\_\_ Phone Number: \_\_\_\_\_

Include a brief description of where and how CRTs will be collected:

\_\_\_\_\_  
 \_\_\_\_\_

Estimate total number of CRTs (#) \_\_\_\_\_ or weight (lbs.)\* \_\_\_\_\_

Name of KDHE approved recycler: \_\_\_\_\_

-----  
 This section for KDHE use only

Encumbrance: \$ \_\_\_\_\_ Actual: \$ \_\_\_\_\_ KDHE staff: \_\_\_\_\_

Request # 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ \_\_\_\_\_ Date: \_\_\_\_\_

Bureau Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Step 2 - Reimbursement

**Step 2 - For payment after you have been given a contract and completed the shipment -- Sign and submit the following.** The person signing this document must have the authority to contractually bind the applicant or be the designated fiscal agent. For local governments, this is generally the mayor or the chairperson of the county commission. Secure all necessary approvals from government bodies prior to signing this document!

**I do hereby certify that the waste CRTs identified in this form for which my county/city/entity is requesting payment from the Kansas Department of Health and Environment (KDHE) were to the best of my knowledge, collected only from Kansas residents, schools, or government offices at a county, city or Ewaste grantee designated site.**

**Collection Dates:** \_\_\_\_\_ to \_\_\_\_\_

Signature (after shipment)

Title

Date

(Please read)

- Claimants must use a KDHE Bureau of Waste Management (BWM) permitted electronics waste processor or other recycling facility pre-approved by the BWM permit unit to receive reimbursement.
- The CRTs must be from Kansas residents, Kansas schools, or Kansas government offices.
- CRTs must be accumulated in a protected location point on pallets or in Gaylord boxes. Necessary steps should be taken to control mosquitoes and other disease vectors.
- Reimbursements will only be made after this application is approved, a 4 month contract is executed, and the shipment is completed. There will be no extensions due to incomplete loads. Please time your application appropriately.
- Pre-approved payments will be processed when requested on this one page form (Step 2), after the shipment with receipts from the recycling company and **before the contract expires.**

**Please do not apply at this time if:**

- 1) Shipping and billing cannot be completed in 90 days (to complete Step 2 before the end of the contract) -   
 \*\*applicants may reapply after previous payments are processed by KDHE\*\*
- 2) The shipment does not meet the minimum requirement of at least 200 CRT units.
- 3) The electronic waste recycler you are shipping to has not been preapproved by KDHE-BWM.

\* For your estimate, use 50 lb. Per CRT,  
 36 monitors per pallet, 10 TVs per pallet and 26  
 pallets per truck.

Reimbursement based upon availability of program  
 funding.



Return to: **CRT Initiative**  
 Kansas Department of Health and Environment  
 Bureau of Waste Management  
 Waste Reduction, Public Education, Grants Unit  
 1000 SW Jackson Street, Suite 320  
 Topeka, KS 66612-1366