

ACE Section 4

64-[PROGRAM REPORTING]

This measure is part of reporting on program progress for ACE, completed via a quick school-specific online survey at the end of each semester. The ACE survey asks ACE Champions about their opinions on ACE, their school, and the following four measures.

65-[WHAT TO TRACK1]

The first measure is a tally of students from the school you help register with Kansas Tobacco Quitline services during the semester. We will want to know how many registered because of violation of school tobacco policy and how many self-referred.

66-[WHAT TO TRACK2]

In the second measure, you will need to be aware of your school's tobacco-free school grounds policies and the status of any proposed amendments.

67-[WHAT TO TRACK3]

The third measure is similar to the second but is specific to any school cessation policies and the status of any amendments or proposed amendments that include offering cessation services to students who violate tobacco policy.

68-[WHAT TO TRACK4]

As mentioned before, keep a measure of student awareness and education. Keep record of any school educational activities addressing tobacco prevention and cessation and the approximate number of students reached by the activities during the semester. This measure includes the number of classes that integrate tobacco prevention or cessation curriculum and how many students are in those classes.

The measures can be tallied and monitored on paper, in a spreadsheet or using another method that is reliable, confidential and convenient for the ACE Champion.

69-[IMPORTANT NOTE]

When reporting, please remember that the personally identifying student information you are privy to should never be shared outside the school. Never provide student names, ID numbers or other sensitive information to persons outside the school.

70-[WHY REPORT & # OF RESPONSES REQUIRED]

Gaining feedback on ACE is very valuable and allows state staff to analyze responses and disseminate the information back to community partners and school staff to promote ACE or

improve it if needed. However, the survey only needs to be representative of the school or school district.

If a school or school district has multiple ACE Champions, only one needs to complete the survey as long as the information provided represents the school or school district as a whole.

71-[SURVEY]

If ACE Champions keep an up-to-date count of student registrations, educational activity reach and are aware of their school tobacco policies, completing the survey at the end of each semester should take only about five minutes.

The survey can be found at the link given and provides valuable information used to make improvements to the program as needed.

72-[STRUCTURE]

To recap, we've covered the framework, resources and flexibility of ACE. To support program integration and sustainability, ACE also recognizes the contributions of individuals and organizations at the state, community and school level. For ACE to be most effective people at each of these levels must work in partnership and openly communicate.

73-[PARTICIPANT ROLES]

At the state level, KDHE manages and monitors the Kansas Tobacco Quitline, provides training on cessation services and resources as requested, collects and uses data from schools to improve program effectiveness and revises ACE programming as needed.

While model policies, technical assistance and curriculum suggestions are available from state staff, schools are encouraged to adopt policies, curriculum and systems that are sustainable and work well in their context.

In some communities, tobacco prevention partners such as the local health departments, coalitions and other organizations may be available to help facilitate and provide support for ACE school activities and policy amendments.

Community partners may also work in partnership with state staff to encourage ACE in schools, ensure uniform implementation across the state and fidelity in reporting. The ACE Coordinator may also send ACE schools a reminder to complete the online survey.

To be connected with a tobacco prevention and cessation partner in your community, please contact the Kansas Tobacco Use Prevention ACE Coordinator at ACE@kdheks.gov.

At the school level, ACE Champions implement the components of ACE with assistance from state staff and local partners. Once ACE amendments have been added to tobacco-free school

grounds policies, ACE Champions promote ACE and champion tobacco prevention education, facilitate student registration for Kansas Tobacco Quitline services, and complete a short, online ACE survey at the end of each school semester.

74-[RECAP]

The resources and information provided are available to support your school and role as an ACE Champion for implementing all of the components of ACE through policy change, student cessation service registration and increased student knowledge and awareness.

75-[THANK YOU]

Thank you for your interest in reducing tobacco use among Kansas youth. When combined, the strategies presented provide a school environment that supports a student's decision not to use tobacco. When implementing ACE remember those who are your partners in student health.

76-[TECHNICAL ASSISTANCE]

Please contact the ACE Coordinator for technical assistance or to be connected with local partners who are available to support policy change, educational activities and ACE promotion.