

SMALL HOSPITAL IMPROVEMENT PROGRAM

FREQUENTLY ASKED QUESTIONS

2014-2015 APPLICATION

QUESTION: When is the deadline to complete the 2014-2015 SHIP application?

The 2014-2015 SHIP application has been converted to an online survey. The SHIP application has been broken down into two easy to complete steps.

Step 1: Please click on the survey link below to complete your 2014-2015 SHIP application <<https://www.surveymonkey.com/s/JR9VYRD>>

The deadline for fully completing this online survey is **5:00pm, February 25, 2014**. (No extensions will be granted.)

Step 2: Using the information entered through this survey, the KDHE Office of Rural Health will generate your hospital's SHIP application report. Your hospital will receive an individual email from our Office with your hospital's SHIP application report for review and verification. Your hospital must respond back by signing and returning the SHIP confirmation form emailed to you. The deadline for returning this SHIP form is 5:00pm, March 12, 2014.

QUESTION: May the hospital fax or email the confirmation form (in Step 2) with CEO and SHIP Project Director's signatures?

Yes – so long as the signatures on the applications are ink.

No e-signatures, stamps, proxy signatures, or signatures of other hospital representatives.

Additional instructions will be provided in the email sent to your hospital with the application report and confirmation form.

QUESTION: How can I update the point of contacts for our hospital?

Email SHIP program staff at ruralhealth@kdheks.gov with the name, title, and email address. We will respond back to the email when the update has been made.

QUESTION: What type of purchases can the SHIP grant be used for?

SHIP funds may be used towards training and education, software, and technical assistance (i.e. consultant services/assessments).

In limited scenarios, SHIP funds may be used for hardware. (Please refer to the SHIP purchasing menu or contact the State Office for further information.)

SHIP funds may be used to purchase training/education conference/training/meeting registrations, but cannot be used to cover travel.

SHIP funds cannot be used for direct patient care or facility personnel costs of the hospital that is submitting the application. While SHIP funds cannot be used to supplement hospital employee salaries, funds can be used to contract with consultants for education and training.

If a hospital is part of a health system and wishes to use SHIP funds to pay for staff of another hospital to conduct training, please consult your State Office to discuss further.

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QUESTION: What is expected of critical access hospitals in order to receive the SHIP grant?

All Kansas CAHs must actively participate in the Medicare Beneficiary Quality Improvement Project [MBQIP]. For more information about the MBQIP, please go to http://www.kdheks.gov/olrh/rural_mbgip.htm.

To receive the 2014-2015 SHIP grant, all critical access hospitals will be expected to routinely report the following Phase 1 and Phase 2 MBQIP measures to CMS QIO Data Warehouse via MyQualityNet.

- ✓ Pneumonia: Hospital Compare CMS Core Measure (all sub-measures)
- ✓ Congestive Heart Failure: Hospital Compare CMS Core Measure (all sub-measures)
- ✓ Outpatient 1-7: Hospital Compare CMS Measures
 - OP-1: Median Time to Fibrinolysis in the Emergency Department
 - OP-2: Fibrinolytic Therapy Received Within 30 Minutes of ED Arrival in the Emergency Department
 - OP-3: Median Time to Transfer to another Facility for Acute Coronary Intervention in the Emergency Department
 - OP-4: Aspirin at Arrival in the Emergency Department
 - OP-5: Median Time to ECG in the Emergency Department
 - OP-6: Timing of Antibiotic Prophylaxis (Prophylactic Antibiotic Initiated Within One Hour Prior to Surgical Incision) in Surgery
 - OP-7: Prophylactic Antibiotic Selection for Surgical Patients in Surgery
- ✓ Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS)

QUESTION: What can hospitals use the 2013-2014 SHIP grant for?

The Federal Office of Rural Health Policy has identified the following two priorities for using SHIP funds.

- ICD-10 Transition
- HCAHPS Collection

Hospitals are expected to first use funds to meet the SHIP priorities. Hospitals must either allocate funds towards these SHIP priorities or have met these priorities before selecting other activities listed on the SHIP Purchasing Menu below. If a hospital is already participating in these activities, then that hospital may select a different activity listed on the SHIP Purchasing Menu.

QUESTION: How will I know if my hospital has met the ICD-10 priority?

To meet this priority, a hospital must have implemented or began to implement ICD-10 by August 31, 2014.

A hospital who will have initiated staff training and/or installation of ICD-10 hardware/software by the deadline would meet this priority.

Additionally, a hospital who is part of a health system that has other funds allocated to ICD-10 implementation would meet this priority.

QUESTION: What if my hospital has not met the ICD-10 priority?

Hospitals applying for the SHIP grant who have not implemented ICD-10 will be expected to allot a minimum of 50% of their 2014-2015 SHIP funds (i.e. \$4,500) towards ICD-10 transition.

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QUESTION: How will I know if my hospital has met the HCAHPS priority?

To meet this priority, a hospital must have collected HCAHPS at least once by August 31, 2014.

QUESTION: What if my hospital has not met the ICD-10 priority?

Hospitals applying for the SHIP grant, who have not implemented HCAHPS, will be expected to allot a minimum 50% of their 2014-2015 SHIP funds (i.e. \$4,500) towards HCAHPS data collection.

QUESTION: If the hospital is collecting patient satisfaction information using something other than HCAHPS, would this be a suitable alternative?

No other survey tools or questions will fulfill the HCAHPS activity. Hospital must be using the HCAHPS survey questions and methodology. www.hcahpsonline.org/home.aspx.

QUESTION: Could the hospital use the SHIP grant to pay for the collection of HCAHPS from a vendor?

Yes - the SHIP grant can pay vendor fees for HCAHPS data collection and analyzing. For a directory of certified national vendors, click here: [Hospital Consumer Assessment of Healthcare Providers and Systems \(HCAHPS\) Vendor Directory Overview](#).

QUESTION: Does the hospital have to meet both SHIP priorities before selecting another activity?

Yes- Hospitals must either allocate funds towards these SHIP priorities or have met these priorities before selecting other activities listed on the SHIP Purchasing Menu below.

QUESTION: If my hospital has met the SHIP priorities, what other activities can the SHIP funds be used towards?

2014-2015 SHIP Purchasing Menu

Hospitals may select one or more activities from the purchasing menu below to allocate their SHIP funds towards. The activities starred (**) are tied to the SHIP priorities.

Value-based Purchasing activities to support improved data collection to facilitate quality reporting.

******Training specific to coordinating the collection of MBQIP measure(s) data and/or software that would enable the collection of data

******HCAHPS Software or Hardware

******Training specific to HCAHPS implementation or further application data collected

Efficiency Training (Six Sigma or Lean) to address patient satisfaction, improving ER efficiency (ies), or efficiencies to clinical care delivery areas identified

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2014-2015 SHIP Purchasing Menu (continued)

Accountable Care Organizations or Shared Savings (ACOs) activities to support the development of ACOs.

Computerized Provider Entry

Consultant Pharmacy Services

Hardware/Software Related to Purchase of Disease Registry

Efficiency Training (Six Sigma or Lean) to address non-clinical operations, board organization/operation, or multi-hospital/network projects

Baldrige or Systems Performance Training

Quality Health Indicator (QHi)

Please Note: KDHE Office of Rural Health currently funds the state-wide subscription to QHi for all critical access and SHIP hospitals

Payment Bundling/PPS (PB/PPS) activities to improve the revenue cycle process.

**ICD-10 software

**ICD-10 training

Training (Six Sigma or Lean) in finance or operational multi-hospital/network projects

Purchase of Six Sigma and/or Lean software

Chargemaster review and/or update

S-10 Cost Reporting

Care Transitions activities that reduce hospital admissions

Emergency Department transfer communication improvement

Training to reduce readmissions and/or infections

Medical provider quality improvements

Telemedicine or mobile health equipment

Community Paramedicine equipment and/or training

HIE subscription within state or region or adding direct address