



KANSAS
Statewide
Farmworker
Health Program

KS Dept of Health & Environment

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Kansas Statewide Farmworker Health Program (KSFHP)



Mailing Bills and Vouchers

Beginning July 1, there are new vouchers with a new address that should be used in western Kansas. Please shred any old vouchers that you have now. All bills and vouchers should be mailed to the address on the new western Kansas vouchers below:

KDHE-KSFHP
302 W McArtor Road
Dodge City, KS 67801-6014

In Central and Eastern regions, please continue to mail vouchers and bills to the Topeka office:

KDHE-KSFHP
1000 SW Jackson Street, Suite 340
Topeka, KS 66612-1365

Statewide, please write KSFHP in the address.

See the second page of this newsletter for a map of Kansas to see in what region your clinic is located.

Billing Reminders

Please notify billing personnel to submit bills promptly after service to facilitate timely payment. **KSFHP is accepting bills for Farmworker services and TB services that occurred on 12/1/2013 or after.**

KSFHP Staff Changes

Contact information for our western Kansas Regional Case Managers has changed. Tina Guenther, Regional Case Manager serving Low German speaking clients, is now physically located at the Satanta Clinic in Sublette. Mary Marquez, physically located at Harvest America, continues to serve our Spanish speaking clients in western Kansas. Tina and Mary now have KDHE email addresses and phone numbers. (See their new contact information on the second page of this newsletter.) Kimberly Cisneros was recently hired as a Health Promoter serving both Eastern and Central Kansas. Diana Lady is also working with clients in both the Eastern and Central regions. Thus, KSFHP now has four Regional Case Managers and four Health Promoters which allows staff to provide increased direct service to KSFHP clients.



The KSFHP Clinical Coordinator, Teri Caudle, RN works with KSFHP (.25 FTE) on quality improvement and clinical services. As part of her responsibilities she tracks outcome measures for KSFHP clients with diabetes and/or hypertension. In this capacity, you may receive an email or a fax from her requesting specific client outcome measures.

KSFHP Staff

Program Director
Cyndi Treaster
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Administrative Specialist
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12	77	WEST	74	92	101	99	66	7	22
91	87	82	71	62	15	14	75	43	3
100	55	32	72	72	21	81	99	46	52
36	102	86	68	83	85	64	70	23	46
38	47	38	73	93	78	8	104	1	54
94	34	41	29	75	49	87	103	67	19
65	95	88	60	17	4	39	96	18	63

Regional Case Managers

Western: English/Low German
Tina Guenther
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Office: (620) 675-8191
Cell: (620) 290-0133
Fax: (620) 675-2236

Western: English/Spanish
Mary Marquez
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Fax: (620) 227-7559

Central: English/Spanish
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Utilization Review 2014

Federal guidelines require KSFHP complete a utilization review annually. Recently, the KSFHP Clinical Coordinator and Director reviewed 71 vouchers and bills to assure complete information including: documentation of reason for referral, documented diagnosis, appropriate diagnosis support, complete billing information, and cost (payment made). Complete information was found on 75 percent of the vouchers/bills. Please make note of these items on the vouchers and bills that are submitted to KSFHP so we can improve. Please:

- Write the clinic name in the box in the upper right hand corner of the voucher
- Include CPT and ICD-9 codes on bills
- Include the reason for the referral on the voucher
- Include documentation of treatment and follow up or include visit summary document with voucher and bill

If you have any questions about this please contact your Regional Case Manager or Cyndi Treaster, Program Director.

Secure Email Messaging

You may have noticed that KSFHP staff are now able to send and receive secure email messages. If your clinic does not have a secure email messaging system, you can communicate with KSFHP staff using the KDHE secure emails. If you receive a secure message from staff, you will need to set up a username and password to open the encrypted email. You can also initiate your own secure messages to KDHE/KSFHP. For complete directions, please contact Sarah Beery.

Provider Survey 2014

Thank you to KSFHP providers who took the time to respond to the Provider Survey this spring. Seventy-seven percent of the respondents thought their clinic understood KSFHP. Ninety-seven percent of respondents have had no issues with KSFHP staff and 84 percent reported being satisfied or very satisfied with the program. Almost all of the clinics reported having some patients who have Limited English Proficiency (LEP). Of those clinics, some have bilingual providers and staff while others use phone line interpretation. Please remember that utilizing family members or friends is never a good option and requiring LEP patients to bring their own interpreter is not acceptable. You can access more information on Title VI of the Civil Rights Act at

www.kdheks.gov/olrh/SpecialPopHealthResources.htm