



Doral Dental Services of Kansas, LLC
A DentaQuest Ventures Company

**Fluoride Varnish Billing Procedures
Local Health Departments
July 2004**

Verify that your clinic has been assigned a Dental Provider billing ID number

Contact Doral at 1-800-436-5288 and ask to speak with a Network Development Specialist. If you have not been assigned a dental provider ID number, they can assist you with completing the appropriate paperwork. You will be sent an Office Reference Manual and notification of this ID number once it has been assigned to you.

Verify member eligibility / benefit eligibility

T21 recipients are allowed to receive the fluoride varnish from a dentist only. T19 recipients can receive fluoride varnish from non-dentists. You can verify member eligibility by calling Doral at 1-800-436-5288 by visiting our website at www.doralusa.com (Use of the website does require registration). You may also verify eligibility at the KMAP website. You will need the recipient ID or name and date of birth of the child to verify eligibility.

Recipients are allowed only one D1203 – topical application of fluoride once every 6 months. If the child has had this service performed by their regular dental provider within 6 months of treatment at your clinic, you will not receive reimbursement for services. Fluoride varnish is allowed for children ages 0-20. A KBH screen is not required. You can verify prior history by either calling Doral at 1-800-436-5288.

Submit claims for payment

There are several ways to submit claims for payment:

Paper Claims:

You can submit claims for payment by using a standard ADA claim form. Your provider ID number and the beneficiary ID number must be included on the claim. A sample is attached to this sheet. If there is not a dentist present, the only service that you are allowed to perform is a D1203. Claims should be sent to:

Doral Dental Services of Kansas
12121 N Corporate Parkway
Mequon, WI 53092

Electronic Claims (via Doral website)

You can submit claims to Doral directly using our internet website. There is no charge to you for this service if you have access to the internet. You can register on-line at www.doralusa.com and submit claims from this site. Contact our Electronic Billing department at 1-800-436-5288 if you have any questions regarding this site.

Electronic Claims (via clearinghouse)

If your office uses dental practice management software, you may be able to submit claims through a clearinghouse. There is usually a charge associated with this type of claims submission. Contact your software vendor if you want to sign up for this service.

12121 North Corporate Parkway
Mequon, WI 53092
800.417.7140
Fax 262.241.7401
www.doralusa.com

