



Release 2.0.3

Release 2.0.3 is tentatively scheduled to rollout the evening of Friday, September 16, 2016 and will be ready for use Monday morning, September 19, 2016. Due to some new functionality and changes that are part of this release, a training booklet will be created and sent out to Local Agencies prior to the release, as well as the release notes and known errors. Below are a few items that you will now see in KWIC with this release.

❖ **Equipment Inventory**

This is new functionality to the system that will now allow Local Agencies to track their inventory in KWIC. It will allow Local Agencies to add new equipment, dispose of equipment, transfer equipment between Local Agencies and the State Agency, and much more. Implementation dates and instructions on how to use this system will be in the training booklet, and the September I-memo. New Equipment Inventory policies will be in the October P-memo.

❖ **Assign Food Packages**

With the change in current functionality, the system will now allow staff to assign food packages for longer periods than before.

- For 30 Day Temporary certifications, you will now be able to assign food packages for 3 months instead of 1 month at a time.
- For regular certifications, you will now be able to assign food packages for 6 months instead of 3 months at a time.

❖ **Family Based Proofs**

The current functionality has been changed that will now allow Proof of Residency and Proof of Caregiver ID to be added and saved for all active/applicant group members.

❖ **Demographic Screen Updates**

A couple of changes have been made to the Demographics screen. When a change is made on the Demographic screen, an auto generated note will now be created with what was in the field before the change and what it was changed to.

Another change that was made, when you begin to type in the first address field on the Street Address or the Mailing Address, the City, State, and Zip code fields will become required.





❖ **Income Screen**

The Income screen has been redesigned based on the “Period” selected from the dropdown in the Income Sources section at the bottom of the screen. This redesign was done in order to make it more efficient to obtain the 30 days of proofs of income. More in-depth details and instructions on how to use the newly redesigned screen will be in the training booklet.

❖ **Health Interview Screen**

The Health Interview screen will now be able to be saved without having changes made to it. As soon as the Health Interview screen is opened, the Save button will be enabled, allowing you to save it. Each time you click save, a history record will be created even if no change has been made on the screen.

❖ **In-State Transfers**

The change in the current functionality that you will notice with In-State Transfers is that all of the client’s record will now transfer over.

