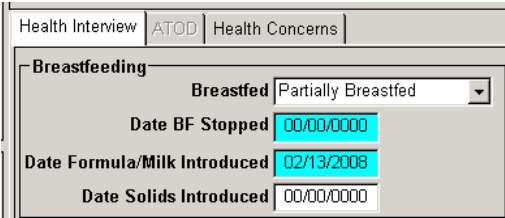




Question	Answer
<p>I have many State Agency staff members listed in my KWIC Staff Directory. Why? Can I inactivate them?</p>	<p>State WIC staff members are listed in your clinic directory so the State Agency staff can log into your clinic to review records. If you are an agency that uses Citrix, state staff are also able to actually make changes and provide services from the state office if needed. (For example, when a small clinic unexpectedly must have special formula authorization completed in KWIC to issue checks and the nurse/dietitian will not be available for several days.) So...do <b>not</b> inactivate the state staff in your clinic!! If someone is listed that you think really should not be there, please call your assigned state staff member.</p>
<p>Last week I was working with an infant that was no longer breastfeeding after having been partially breastfed. I forgot to change the breastfeeding information on the Health Interview tab to Stopped Breastfeeding.</p> <p>KWIC allowed me to issue a full formula package. Is this a bug?</p>	<p>No, KWIC is smart, but won't remind you in this situation. Why? Because WIC policy allows a full formula package to be given to a breastfed infant in a few specific situations. (See FCI: 02.01.01 Infant Food Packages - Breastfeeding Infants.) Thus, it is very important that all staff are reminded to:</p> <ul style="list-style-type: none"> <li>• go to the Health Interview tab,</li> <li>• change the "Breastfed" field from Partially Breastfed to Stopped Breastfeeding, and</li> <li>• enter the Date BF Stopped.</li> </ul>  <p>We also want to remind staff to record accurate information about breastfeeding and solids at certification visits or when there has been a change, not just in the situation described above. We'll be getting the new KWIC breastfeeding reports out soon. We also send data to CDC for national, state, and local reports. So accuracy is important!</p>

