



We didn't have any questions this month so please read through some tips and hints.

On Monday Feb 10, the State Agency received a phone call about the change to the Rights & Responsibilities (R&R) form in KWIC. After logging into KWIC and pulling up a R&R form, we saw that KWIC had New Hampshire's Rights and Rules instead of the Kansas Rights and Responsibilities (English version only) in production. This was fixed the evening of Feb 10 and the correct R&R form was back in place starting Feb 11. While the SA is not going to have clients come back in to sign the correct form, we wanted clinic staff to know that this mix up did happen. Clients have the correct version of the R&R form in their program booklets and also may have access to a laminated copy to read before signing the signature pad.

Correct Rights & Responsibilities form:

Your RIGHTS and RESPONSIBILITIES
For the Kansas Department of Health and Environment WIC Program

I AGREE TO:

- Attend all scheduled nutrition education classes and appointments.
- Be on time for all appointments.
- Let WIC staff know in advance if I cannot keep an appointment.
- Bring proof of current income, address, and identification for each person applying.
- Give the WIC staff truthful information about my or my child's medical history, my household income and the foods that I eat or my child eats.
- Have my or my child's weight, height and blood checked (finger or heel stick) and a diet assessment.
- Handle my WIC checks carefully - like they were cash.
- Call the WIC office right away if my checks are damaged, lost, or stolen. Checks are replaced only in special cases.
- Buy only WIC foods with WIC checks.
- Let the WIC staff know if my address, telephone number or income changes, if I am going to move away, or if I no longer have custody of the client.

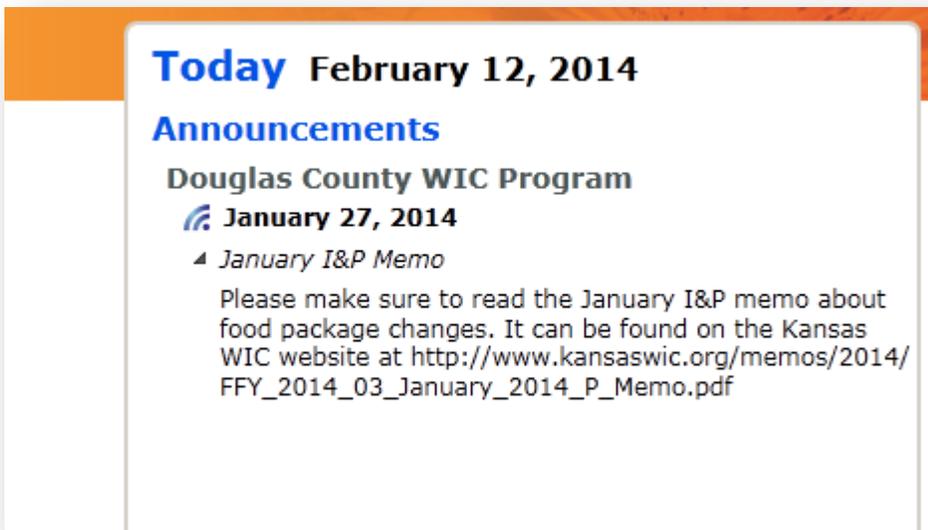
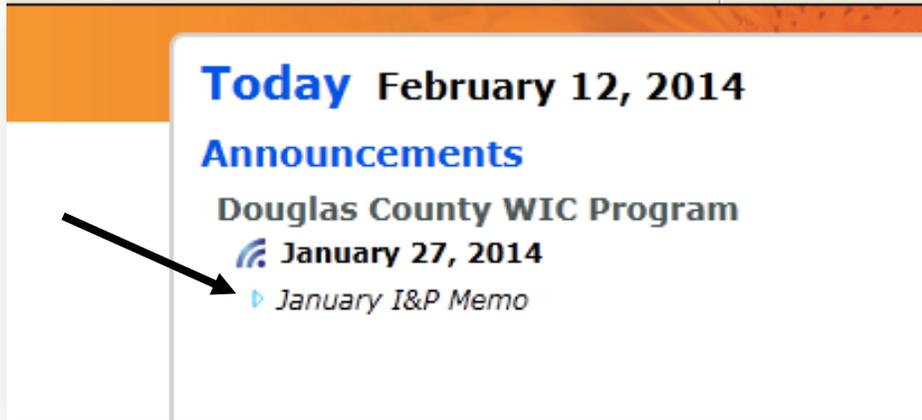
I UNDERSTAND THAT:

- WIC will give me checks to buy certain foods at WIC authorized grocery stores each month.
- WIC will provide referrals to other helpful programs and health services. I am encouraged to participate.
- I may be dropped from WIC if I participate in more than one WIC Program or a WIC and Commodity Supplemental Food Program in any one month.
- Standards for eligibility and participation in the WIC Program are the same for everyone, regardless of race, color, national origin, sex, age, or disability.
- I may appeal any decision made by the local agency regarding my eligibility for WIC.
- I may be dropped from WIC if I or someone with me makes changes on my WIC check; returns WIC foods for cash or non-WIC foods; sells, trades, or gives away WIC foods; buys non-WIC foods; uses an unauthorized vendor; or verbally or physically abuses WIC or vendor staff. I also may be required to repay benefits.
- My WIC information may be released to these programs to see if I qualify for their services, to conduct outreach, to share needed health information with programs I am already participating in, to streamline office procedures, and to help assess the overall health of Kansas families. The programs are: Other WIC programs, Maternal & Child Health, School Health, Family Planning, Statewide Farmworker Health, Maternal and Infant, Healthy Start/Home Visitor, Immunizations, Children with Special Health Care Needs, Infant Toddler, Parents as Teachers, Kansas Childhood





By clicking the small triangle next to the Title of a note on the WIC Suite Dashboard, more text appears.



WIC Coordinators can type messages for staff and messages entered in Client Services will only display to staff at that Local Agency. Just to note though, ALL messages are displayed at the State Agency level.

