

The WIC Client Portal is a place clients can go to see many things about their WIC account. Information regarding the Client Portal is on the back page of the NEW WIC Program Booklet due out soon.

First, clients must register on the site at www.kswic.com. The Client Portal can also be accessed at kansaswic.org. The link is located on the left side of the home page, bottom link.



In order to register a new account, clients will need a client ID of anyone in their family group, the date birth of the client ID they chose and an email address. They can get the client ID information off the WIC check.

KDHE - WIC Program, 1000 SW Jackson, Suite 220 Topeka, KS 66612-1274 - 1-800-332-6262		1120012472
Pay to the order of any Authorized Kansas WIC Vendor Only	Payable through: United Community Bank	Do not use before this date:
Clinic: 0 Shawnee Co WIC Clinic 1-785-368-2170	64-1968 611	10/21/2011
Client: 123456789 Client, WIC		Fill in actual purchase date:
	Child 2 to 5 yr old (beans)	(Month/Day/Year)
AUTHORIZED FOOD - NO SUBSTITUTIONS		Do not use after this date:
		11/21/2011

Clients will be prompted to enter the Client ID and the Date of Birth

The screenshot shows a web browser window with the URL <https://www.kswic.com/Account/Register>. The page features the Kansas WIC logo and the title "WIC Client Portal Account Registration". Below the header, the section "Register Account" is displayed. Under the sub-heading "Account Information", there are two input fields: "Enter your Client ID" and "Date of Birth (mm/dd/yyyy)". The date field contains the value "05/24/2012". A "Continue" button is located below the date field, with a mouse cursor hovering over it.

Clients will need to create a user name, enter a valid email address and create a password.

The screenshot shows a web browser window with the URL <https://www.kswic.com/Account/Activate>. The page features the Kansas WIC logo and the title "WIC Client Portal Account Registration Activation". Below the header, the section "Activate New Account Registration" is displayed. Under the sub-heading "Account Information", there are four input fields: "User name" (containing "sdy"), "Email address" (containing "sdy@kswic.com"), "Password" (masked with dots), and "Confirm password" (masked with dots). To the right of these fields, there is a text prompt: "Enter a username, email address, and password to activate the new account registration." Below this prompt, the "Password Requirements" are listed: "Must be 6 and 8 characters long", "Must have at least one number, capital letter, or punctuation mark", and "Cannot be the same as the User name." An "Activate" button is located below the password fields, with a mouse cursor hovering over it.

Once an account is created, clients will see their Account Overview which includes their Next Appointment information and current certification status of all members of the family group.

The screenshot shows the 'WIC Client Portal Account Overview' page. At the top, there is a navigation bar with 'Welcome sandif' and links for 'Log Off' and 'Change Password'. The main header features the 'Kansas WIC' logo and the title 'WIC Client Portal Account Overview'. Below the header is a navigation menu with 'Account Overview' (highlighted in a red box), 'Appointments', and 'Nutritional Goals'. The main content area is divided into two columns: 'WIC Family Members' and 'Next Appointment'. Under 'WIC Family Members', there are two entries, each with a greyed-out name, category, status, and certification expiration date. The 'Next Appointment' section shows the time '10:00 AM', the day 'Monday', the date 'May 19, 2014', and the location 'at Shawnee Co WIC Clinic'. A note below this section states: '*Please note: you will automatically receive an appointment reminder notification 24 hours prior to your next appointment.' At the bottom left, there is a 'Common Questions' section with a link: 'Where can I find the phone number of my WIC Clinic?'. The browser's address bar and taskbar are visible at the bottom of the screenshot.

Welcome **sandif** [Log Off](#) | [Change Password](#)

Kansas WIC

WIC Client Portal

Account Overview

[Account Overview](#) | [Appointments](#) | [Nutritional Goals](#)

WIC Family Members

[Redacted Name]
Category: Breastfeeding Status: Active
WIC Certification Expires: February 28, 2015

[Redacted Name]
Category: Infant Status: Active
WIC Certification Expires: March 31, 2015

Next Appointment

10:00 AM
Monday
May 19, 2014
at Shawnee Co WIC Clinic

**Please note: you will automatically receive an appointment reminder notification 24 hours prior to your next appointment.*

Common Questions

[Where can I find the phone number of my WIC Clinic?](#)

Internet 100%

The Appointment screen will let them know what they need to bring and also show all their past appointments.

Welcome sandif [Log Off](#) | [Change Password](#)

Kansas WIC Client Portal

Appointments

Account Overview | **Appointments** | Nutritional Goals

Currently Scheduled Appointments

10:00 AM [Redacted]
 Monday
 May 19, 2014

Appointment Type: Nutrition Ed Individual
 Location: Shawnee Co WIC Clinic

Please bring the following items:

- Children
- Proof of Income
- Immunization Record
- Caregiver Identification
- Proof of Residency
- Child Identification
- Diet History

** Please note: you will automatically receive an appointment reminder notification 24 hours prior to your next appointment.*

Past Appointments

February 18, 2014 New Certification	9:15 AM
February 18, 2014 Recertification	9:15 AM
December 10, 2013 Nutrition Ed Individual	11:30 AM
September 10, 2013 High Risk (RD)	11:15 AM
June 13, 2013 New Certification	2:30 PM

The Nutrition Goals screen will show the date the goal was created, the actual text of the goal that was typed into KWIC and the actual text of the Ways to meet goal that was typed in KWIC.

Welcome sandif [Log Off](#) | [Change Password](#)

Kansas WIC Client Portal

Nutritional Goals

Account Overview | Appointments | **Nutritional Goals**

Current Nutritional Goals

	Goal	Ways to meet goal
February 18, 2014	to nurse a year or more	continue nursing on demand get support PRN
February 18, 2014	to nurse a year or more	continue to nurse on demand get BF help/support PRN