



How to set up a learner account on KS-TRAIN (if you do **not** have an account)

1. Point your browser to <http://ks.train.org>
2. Click on the “**Create Account**” button in the left hand margin.
3. Complete the online registration form to set up your account. Choose a login ID and password that are unique for you; write this information down and keep it in a safe place. You should receive an email welcoming you to TRAIN.
4. You must **OptIN** in order to receive TRAIN registration emails.

Login Name

Password

LOGIN

Remember My Login Name and Password

[Forgot Your Login Name/Password?](#)

-OR-

CREATE ACCOUNT

To add your course to TRAIN: Become a Course Provider

[KHEL: Lab Breath Alcohol Program \(1054836\)\(rev.2015\)](#)

1. Login to your KS-TRAIN account.
2. On the right hand side of the homepage add the course number **1054836** to the ‘Keyword or Course ID’ field. Click the Search (magnifying glass) button.
3. View the ‘Course Detail’ page for course instructions including checking the compatibility of your computer for taking this online course. (see instructions below)
4. Select the Registration tab; add the Registration Code **INT8000** to the first box; your **Operator Number** to the 2nd box, then click the Launch button.
5. To withdraw from the course please log into TRAIN, click the ‘My Learning’ link, Current Courses button, the ‘M’ to the right of the course title and then Withdraw.

Search by Keyword or Course ID



[Sources](#) [Discussions](#) [Library](#) [Help](#)

Direct course questions to the custodian for your organization or call the Breath Alcohol Program staff at 785-296-1642.

Direct KS-TRAIN login/password questions to:
785-296-1642

Check the compatibility of your computer for taking online courses; select the **Help** button in the TRAIN Navigation Taskbar; in the left hand menu click the **Test Your Environment** link, **Run Test** Button. All of the checkmarks must be **green**. If there are any **red** links, click the link and follow the prompts.