



Kansas Department of Health & Environment

1333 South 27<sup>th</sup> Street  
Kansas City, KS 66106  
1-866-865-3233  
Fax: 913-262-8251

## PROSPECTIVE CONTRACTOR'S APPLICATION

Date: \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_

Partners: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Phone#: \_\_\_\_\_

Date and Place Company Organized: \_\_\_\_\_

County's Occupation License#: \_\_\_\_\_

Tax identification Number: \_\_\_\_\_

A Certificate of Insurance must be filed in the Healthy Homes and Lead Hazard Prevention Program office prior to eligibility for contract bidding.

Name of Insurance Company: \_\_\_\_\_

Policy#: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Contractor's General Liability Insurance

Amount Carried: \_\_\_\_\_

Workmen's Compensation (if any)

Amount Carried: \_\_\_\_\_

Automobile Insurance (if any)

Amount Carried: \_\_\_\_\_

### Insurance Agent's

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_

Have you ever had your insurance coverage cancelled? [ ] Yes [ ] No  
If yes, please explain when, where and under what circumstance.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*A recent copy of Contractor's insurance certificate must be on file in Healthy Homes and Lead Hazard Prevention Program project office before contractor is eligible to bid on projects.  
Insurance certificates can be mailed or faxed to Healthy Homes and Lead Hazard Prevention Program Office.*

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**CONTRACTOR'S CERTIFICATION:** The above named contractor(s) hereby certifies that all information contained in this application is true and complete to the best of my/our knowledge and belief and that I/we know that misinformation will be sufficient cause for deleting me/us from bidding and removal from the list of qualified and approved contractors.

**By signing of this application, permission is hereby granted to the Kansas Healthy Homes and Lead Hazard Prevention Program to verify any and all information contained herein and in the attached contractor's qualification sheet, which becomes a part of this application.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner of Company

\_\_\_\_\_  
Signature -- Authorized Agent



**KANSAS DEPT. OF HEALTH & ENVIRONMENT**

**CONTRACTOR'S QUALIFICATIONS SHEET**

Contractor \_\_\_\_\_ Date \_\_\_\_\_

List the last five (5) jobs, homes, or structures (giving names of owners, address, And phone numbers) that you have completed contractor services.

Name of Property Owner, Address, Phone#	Type of Job or Structure	Approx. Date Completed
1.		
2.		
3.		
4.		
5.		



## Kansas Healthy Homes and Lead Hazard Prevention Program AUTHORIZATION AND SIGNATURE SHEET

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**THE FOLLOWING INDIVIDUALS ARE AUTHORIZED  
TO SIGN BIDS AND CONTRACT DOCUMENTS:**

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Signature of Individual

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Signature of Individual



## CONTRACTOR TRAINING AND BUSINESS REQUIREMENTS

### TRAINING

(Everyone on the jobsite has to be certified as either a Lead Abatement Supervisor or Worker – copies of all Workers, Supervisors, and Lead Activity Firm certificates must be on file with Kansas Healthy Homes and Lead Hazard Prevention Program)

- **Lead Abatement Supervisor**
  - Each business has to have at least one Lead Abatement Supervisor on staff
  - 5 Day Training Course
- **Lead Abatement Worker**
  - 3 Day Training course

### BUSINESS REQUIREMENTS

In order to bid on KHHLHPP work, you must have the following:

- Company must be a licensed Lead Activity Firm with the State of KS (\$500 Fee, see application)
- Insurance
  - Company must have \$1 million in General Liability
  - \$100,000 in Workman's Comp
  - Any autos used must also have insurance coverage
  - KHHLHPP must be made a certificate holder on each policy
- Company must obtain their County's Occupational License
- Company must be registered with the Secretary of State in KS
- Company must use Window Suppliers listed on attached supplier list

To obtain a Lead Abatement Activity Firm License, contact Jason Meinholdt at 1-785-296-1274/ [jmeinholdt@kdheks.gov](mailto:jmeinholdt@kdheks.gov) or Loren Wranosky at 316-337-6137/ [lwranosky@kdheks.gov](mailto:lwranosky@kdheks.gov)

