



Kansas RRP Work Practice Standards Checklist

Firm name: _____ Firm License # _____

Certified Renovator (CR): _____ Certificate # _____

Address of Property: _____

Dates of Work: _____

Activities	Date(s) completed
Copies of your Lead Renovation Firm and Certified Renovator licenses/certificates are on site.	
Signs posted at entrance to work area warning occupants & other persons not involved in renovation activities to remain outside of the work area. Signs are in the primary language of the occupants and must be posted before beginning the renovation & must remain in place & readable until the renovation is completed.	
Before renovation, isolate the work area to prevent spread of dust or debris in such a manner that the containment does not interfere with egress in an emergency.	
Interior Renovations	
Remove all objects from the work area, including furniture, rugs, window coverings or cover them with plastic sheeting or other impermeable material with all seams & edges taped or sealed	
Close, cover & seal all HVAC ducts in the work area	
Close windows & doors in the work area. Doors are covered with plastic sheeting or other impermeable material that allow workers to pass through while confining dust & debris.	
Floors are covered, including carpet, with taped-down plastic sheeting or other impermeable material in the work area 6 feet beyond the perimeter of the surfaces undergoing renovation or a sufficient distance to contain the dust, whichever is greater.	
Personnel, tools and other items are free of dust and debris before leaving work area.	
Exterior Renovations	
Close windows & doors within 20 feet of renovation. On multi-story buildings, close all doors & windows within 20 feet on the same floor and all floors below renovation.	
Doors within the work area are covered with plastic sheeting or other impermeable material that allow workers to pass through while confining dust & debris.	
Cover the ground with plastic sheeting or other disposable impermeable material 10 feet beyond renovation area or a sufficient distance to collect falling paint debris, whichever is greater, or vertical containment installed if property line prevents 10 feet of such ground covering.	

Activities	Date(s) completed
Waste from Renovations	
Waste is contained while on-site and while being transported off-site.	
At the conclusion of each work day & at the conclusion of the renovation, waste is stored under containment, in an enclosure, or behind a barrier.	
Waste transported from the property is contained.	
Cleaning the Work Area	
Collect all paint chips & debris and seal in a heavy-duty bag on exterior and interior renovations.	
Interior Clean all objects & surfaces in the work area & within 2 feet beyond work area from higher to lower: <u>Walls</u> : Vacuum with a HEPA vacuum or wipe with a damp cloth. <u>Floors/rugs</u> : Vacuum with a HEPA vacuum equipped with a beater bar. <u>Remaining surfaces</u> : Vacuum with a HEPA vacuum or wipe with a damp cloth or mop using the 2-bucket method.	
Certified Renovator performs cleaning verification. (One cloth per 40 square feet) Wipe, then compare cloth to verification card. If passed, you are done. If failed, re-clean area and perform verification again. If failed, wait until area is dry or 1 hour, whichever is longer and wipe the area with a dry disposable cleaning cloth and then you are finished.	Date(s) completed
	# cloths used
Additional Recommended Photographs	
Front elevation clearly depicting the address of the property.	
Drip line area of all work zones on exterior renovations.	
Interior and exterior containments.	

Certification: I certify under penalty of law that the foregoing is true and correct to the best of my knowledge and that I have examined all documents and records associated with this renovation project and that they are consistent with provisions of 40 CFR 745 et seq. and K.A.R. 28-72-01 et seq.

Signature of Certified Renovator	Date
Signature of Representative of Renovation Firm (if different)	Date
Signature of homeowner	Date