

Kansas Health & Environmental Laboratories – Biological Substance, Category B Packaging and Shipping System Guide: Virus Mailer



- As of October 1, 2006, Federal law requires that the To, From, and **UN373 Biological Substance, Category B** labels be attached to this fiberboard shipper. The UN373 label should be placed on the same side of box as the to/from labels when package size is adequate.
- This guide is based upon a Triple Packaging system, the primary specimen container (Primary); the secondary 95 kPa polyethylene container (Secondary); cushioning material; and fiberboard shipper (Tertiary).
- The bubble wrap or other cushioning material should be wrapped around the secondary container to ensure that the primary container does not break.

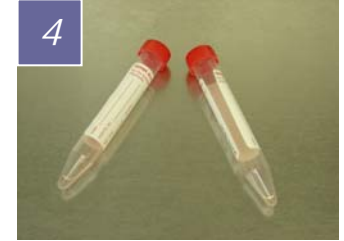
Kansas Health & Environmental Laboratories – Biological Substance, Category B Packaging and Shipping System Guide: Virus Mailer



1) Fiberboard shipper with styrofoam insert; 95kPa bag (Secondary Container); cold pack; postage label (for Influenza Sites only); viral transport media tube(s) (Primary Containers) .

2) Complete the Universal Laboratory Specimen Submission Form; marking the virus section and any additional comments on page 2 (back) of form.

3) Alternatively, complete the KDHE H1N1 Influenza Virus Specimen Submission Form. (Not for use with non-influenza specimens.)



4) Place the specimen in the primary container containing VTM (viral transport media) and fill in the patient information and date on the VTM label.



5) Universal Laboratory Specimen Submission Form - Barcode Sticker Section; keep one sticker for your records.



6) Place a barcode sticker from Universal Form on specimen container in addition to patient information. Do not conceal VTM expiration date.



7) Wrap the primary container in absorbent material. Place wrapped specimen inside 95 kPa bag.



8) Seal bag by removing paper strip and folding over flap at the slit according to bag instructions.



9) Place completed Universal Form inside the back pocket of the 95kPa bag. **Note:** Use a separate bag for each specimen.



10) Place the sealed bag into the fiberboard shipper with frozen cold pack.



11) Place cushioning material such as bubble wrap or paper towels on top of the cold pack and 95 kPa bag to prevent breakage. Place the Styrofoam lid on box and close flaps.



12) Label To and From on the top of the fiberboard shipper. Secure fiberboard shipper with tape. This packaging system is now ready for shipment to the KHEL.