

FEES

KANSAS ADULT CARE HOME ADMINISTRATORS/CANDIDATES

A full licensure period begins July 1st for a two-year period which expires on June 30th. Initial licenses issued on July 1st of any licensure period will be for a full two years. Initial licenses issued at any other time during the licensure period will be less than two years.

‘ Initial License Application * \$100.00

Note: The fee for an initial licensure period of *less than 24 months* is prorated at \$4.00 per month for any full or partial month. **(See fee chart below)**

Note: (Applicants will apply online with NAB to take the national test at which time the testing fee will be paid via credit or debit card to NAB.) ‘ Testing Fee . \$285.00

‘ Temporary License/Application \$100.00

‘ Renewal Application \$100.00
(*\$50.00 additional if application is postmarked after June 30.*)

‘ Reinstatement Application (\$120.00) and Renewal Fee (\$100.00) . . . \$220.00

‘ Reciprocity Application (\$120.00) and License Fee (\$100.00)* \$220.00

***Note:** The license fee for an initial reciprocal licensure period of *less than 24 months* is prorated at \$4.00 per month for any full or partial month. That amount is added to the reciprocal application fee of \$120.00. **(See fee chart below)**

*PRO-RATED FEE SCHEDULE

Applying for Initial and Reciprocal license in the month of:

July (expires 06/30 2 years later - 24 month license)	\$100
Aug (23 mos)	\$92.00
Sept (22 mos)	\$88.00
Oct (21 mos)	\$84.00
Nov (20 mos)	\$80.00
Dec (19 mos)	\$76.00
Jan (18 mos)	\$72.00
Feb (17 mos)	\$68.00
Mar (16 mos)	\$64.00
April (15 mos)	\$60.00
May (14 mos)	\$56.00
June (13 mos)	\$52.00

Please send Certified Checks, Business/Corporate Checks, or Money Orders made payable to Kansas Department of Health and Environment or KDHE. **All fees are non-refundable.** Personal checks are accepted; license may be subject to action if checks are found invalid or insufficient. Discover Card may be used for payment of fees. Charge authorization forms must be completed and signed to utilize this option.