

# 2011 HIV PREVENTION TRAINING GUIDE



**Fees:** There are no fees associated with the HIV Prevention Courses; however, for live courses lodging, per diem, and food are the responsibility of the individual or his/her employer.

**Continuing Education (CE) hours:** For applicable courses, The University of Kansas Medical Center Area Health Education Center-East (KSBN Provider Number: LT0056-0749) provides CE hours for a fee. The KDHE Child and Family Section (KSBN Provider Number: LT0252-0972) provides 2.08 CNE hours for the online *Introduction to HIV/AIDS (1023485)* course. Both providers are approved by the Kansas State Board of Nursing to offer continuing education credit.

**Registration:** For all courses, registration must be completed through KS-Train. Registration for these courses is available online at: <https://ks.train.org>. In order to register for courses you will need to create an account with KS-Train. Click on the “create an account” button on the left-hand side of the main page and follow the instructions. If you already have an account with KS-Train, sign in with your login name and password. For assistance, please call the Public Health Educator at (785) 296-0752, or the KS Train Administrator at (785) 291-3457. It is recommended that you do a “course search” and click on “by course ID” and type in the number for that course. For *HIV, STD, and Hepatitis Prevention and Behavior Change Counseling*, registration is required at least 1 week prior to the course.

**Cancellation Policy:** KDHE reserves the right to cancel a course due to insufficient enrollment or other circumstances. If a course is cancelled, KDHE will notify all persons registered.

**Special Assistance:** KDHE is committed to making course activities accessible. Persons requiring assistance should contact the KDHE Public Health Educator at (785) 296-0752, at least ten working days prior to the course, so that reasonable accommodations can be discussed.

**Who Should Attend:** Although all interested persons are welcome to attend these training sessions, courses are designed for KDHE contractors. Please note that due to the limited availability of space at live courses, priority is given to KDHE directly and indirectly funded sites.

**Annual Update:** “Update” courses occur on an annual basis and are announced through the HIV Prevention Guide as they are made available. ***EACH YEAR, ALL FUNDED HIV PROVIDERS ARE REQUIRED TO COMPLETE THE DESIGNATED ‘ANNUAL UPDATE COURSE’ BY DECEMBER 31.***

**Counselor ID Number:** Any person conducting HIV Counseling and Testing in conjunction with KDHE must request a Counselor ID number after completing and passing the *Introduction to HIV/AIDS* online course. A Counselor ID Request form can be found at [http://www.kdheks.gov/hiv/counselor\\_request\\_form.htm](http://www.kdheks.gov/hiv/counselor_request_form.htm).

## COURSE OFFERINGS: INFORMATION/DESCRIPTIONS

### **HIV - Introduction to HIV/AIDS (1023485) ONLINE**

**REQUIRED TO OBTAIN A COUNSELOR IDENTIFICATION NUMBER. REQUIRED FOR ALL PERSONS CONDUCTING HIV COUNSELING AND TESTING.** Topics of this course include HIV/AIDS, STDs, Hepatitis, and Tuberculosis transmission and prevention fundamentals. This course takes approximately 2.08 hours to complete. The course post-assessment is required for successful course completion. 2.08 CNE contact hours are available for this course (applicable for RN, LPN, or LMHT re-licensure) through the KDHE Bureau of Family Health (BFH), Children and Families Section, at no cost to participants. The KDHE, BFH Bureau, Children and Families Section is approved as a provider of continuing nursing education by the Kansas State Board of Nursing.

### **HIV - HIV, STDs, and Hepatitis Prevention and Behavior Change Counseling (1025330) LIVE**

**REQUIRED FOR ALL FUNDED HIV CONTRACTORS AND HIV COUNSELING AND TESTING SITE COUNSELORS UTILIZING RAPID HIV TEST KITS.** Participants must have successfully completed *Introduction to HIV/AIDS* prior to enrolling in this course. This two day training allows participants to become familiar with and practice the concepts of HIV prevention counseling and risk reduction planning. Participants will learn and practice skills of assisting clients in reducing risk of acquiring or transmitting HIV/Hepatitis/STDs; understand clients' perceptions of risk; negotiate an incremental and realistic risk reduction plan; prepare clients to test for HIV and receive test results; and provide referrals/ resources for clients. Additionally, this course includes discussion of sensitive issues such as sexuality and drug use. KU AHEC offers CE hours for this training at an additional cost.

\*Please note: Class size will be limited to the first 20 participants registered.

#### **2011 Training Dates/Locations for this course:**

- February 10-11                      Wichita, Kansas
- May 12-13                              Topeka, Kansas
- July 21-22                              Lawrence, Kansas
- November 17-18                      Olathe, Kansas

### **HIV - Cultural Diversity (1012967) ONLINE**

**RECOMMENDED FOR ALL HIV COUNSELING AND TESTING PROVIDERS.** This course provides an overview of necessary elements to provide culturally competent services for diverse populations. The training was originally created as part of a cooperative agreement for opt-out HIV testing in family planning clinics, but can be applied to many related services (family planning, STDs, primary care, OB/GYN, etc.). This course takes approximately 1.0 hour to complete.

### **HIV - Determinants of Health (TBA) ONLINE**

**RECOMMENDED FOR ALL HIV COUNSELING AND TESTING PROVIDERS.** This course provides an overview of the Determinants of Health which play a key role in individual and community health outcomes. Additionally, this course will interactively discuss the communication fundamentals essential in providing culturally competent services for diverse populations. This course will be made available mid 2011. This course takes approximately 1.5 hour to complete.

## **COURSE OFFERINGS: INFORMATION/DESCRIPTIONS (CONTINUED)**

### **HIV - Test Form Training (1017921) ONLINE**

***REQUIRED FOR ALL PERSONS CONDUCTING HIV COUNSELING AND TESTING.*** This training assists Counseling and Testing providers in becoming familiar with and completing the HIV Test Form Part 1 and 2. This course outlines HIV Test form completion and submission protocols and takes approximately 1.0 hour to complete. This course should be completed within the first month of employment.

### **HIV - OraSure Testing Instructions (1007380) ONLINE**

***REQUIRED FOR ALL COUNSELING AND TESTING PROVIDERS CONDUCTING HIV ORASURE TESTING.*** This online course provides instruction on the proper technique for delivery of the OraSure HIV antibody test when being performed for the KDHE Counseling and Testing program. This course takes approximately 15 to 30 minutes to complete.

### **HIV - Rapid Testing Post Assessment (1025515) ONLINE**

***REQUIRED FOR ALL HIV COUNSELING AND TESTING SITE COUNSELORS UTILIZING RAPID HIV TEST KITS.*** This course requires a registration code which is provided only to registrants who have attended a LIVE HIV Clearview Complete ½ Rapid Test Training. Please allow approximately 30 to 45 minutes to complete this post assessment.