

21 Day Non-Response Notice

Re: Health Savings Account (HSA) Enrollment – **action required**

This is your third reminder that you have not completed the steps to create or activate your Optum HSA.

What you need to do now:

Create or activate your account. It's easy and takes just a few minutes.

1. Go to <http://MyCDH.optum.com> and click on Participant Log In. A new browser window will appear. Click on **"Create your new username and password"**.
2. A **"New User"** box will appear. Follow the onscreen instructions to authenticate your identity and activate your account. Select Next to continue.
3. Select and answer **five security questions** and click Submit.

For security reasons, you may be asked one of these questions when completing certain account functions.

4. The system will generate a **username** for you. You will need to create a 7-10 character password that includes at least one number. Select Next to continue.

Please make a note of your username and password and keep it safe.

If you cannot access the website to complete this process, please contact us and we will mail a paper enrollment kit. Upon receipt, you will need to complete the Signature Card and Form and return it to us.

If you do not activate your account, you will not be able to use your Optum payment card or request a distribution (withdrawal).

If you have any questions, please call us at (877) 470-1771. Representatives are available to assist you Monday through Friday, 8:00 a.m. to 8:00 p.m. ET.

Optum Consumer Services
(877) 470-1771
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