

14 Day Non-Response Notice

Re: Health Savings Account (HSA) Enrollment – **action required**

Approximately 7 days ago, U.S. Bank Healthcare Payment Solutions sent you a reminder that you have not completed the steps to create or activate your U.S. Bank Healthcare Payment Solutions HSA. We have verified our records and found that your account remains inactive.

What you need to do now:

Create or activate your account. It's easy and takes just a few minutes.

1. Go to www.MyCDH.usbank.com and click on Account Log In. A new browser window will appear. Click on **"Create your new username and password"**.
2. A **"New User"** box will appear. Follow the onscreen instructions to authenticate your identity and activate your account. Select Next to continue.
3. The system will generate a **username** for you. You will need to create a 7-10 character password that includes at least one number. Select Next to continue.

Please make a note of your username and password and keep it safe.

4. Select and answer **five security questions** and click Submit.

For security reasons, you may be asked one of these questions when completing certain account functions.

If you cannot access the website to complete this process, please contact us and we will mail a paper enrollment kit. Upon receipt, you will need to complete the Signature Card and Form and return it to us.

If you do not activate your account, you will not be able to use your U.S. Bank Payment Card.

Medical expenses incurred prior to the activation of your HSA are not considered qualified expenses by the IRS and should not be paid out of the HSA account on a tax-free basis.

If you have any questions, please call us at **(877) 470-1771**. Representatives are available to assist you Monday through Friday, 7:00 a.m. to 7:00 p.m. CT.

U.S. Bank Healthcare Payment Solutions
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