



Landon State Office Building
900 SW Jackson Street, Room 900-N
Topeka, KS 66612

Department of Health
and Environment
Division of Health Care Finance

Phone: 785-296-3226
Fax: 785-368-7180
www.kdheks.gov/hcf/sehp/default.htm

Robert Moser, MD, Secretary
Kari Bruffett, Director

Sam Brownback, Governor

MEMORANDUM

TO: Health Care Commission
J. Scott Day
Steve Dechant
Mark McGivern
Sandy Praeger

FROM: Mike Michael

DATE: June 7, 2013

SUBJECT: **Employee Assistance Program**

The Employee Assistance Program (EAP) is a service provided for State of Kansas benefits eligible employees and their dependents at no charge. The EAP provides information, short-term counseling, advice, and referrals from licensed professionals who understand the typical stresses we all face day in and day out.

Request for Proposal EVT0002118 for an Employee Assistance Program was released on February 28, 2013, and closed April 10, 2013. After careful review of the vendor responses, three (3) vendors were invited to further negotiation meetings. Following the meetings, the vendors were asked to provide additional information to clarify their bids, and their best and final pricing.

In addition to pricing, other issues of specific focus were the services offered to employees and their families, the vendor's ability to provide services on a statewide basis and their ability to provide quality customer service.

Recommendation:

Staff recommends that a three (3) year contract for EAP services only be awarded to ComPsych.