



Landon State Office Building  
900 SW Jackson Street, Room 900-N  
Topeka, KS 66612

Department of Health  
and Environment  
*Division of Health Care Finance*

Phone: 785-296-3226  
Fax: 785-368-7180  
[www.kdheks.gov/hcf/sehp/default.htm](http://www.kdheks.gov/hcf/sehp/default.htm)

Robert Moser, MD, Secretary  
Kari Bruffett, Director

Sam Brownback, Governor

## **MEMORANDUM**

**TO:** Health Care Commission  
J. Scott Day  
Steve Dechant  
Mark McGivern  
Sandy Praeger

**FROM:** Mike Michael

**DATE:** June 7, 2013

**SUBJECT:** Onsite Flu Shot Clinics

The State Employee Health Plan (SEHP) began offering onsite flu shot clinics in 2009 in areas with large numbers of employees when the responsibility for hosting these clinics was transferred to the SEHP. Prior to 2009 the flu shot clinics were administered by the Kansas Department of Health and Environment using grant funding. For the 2012-2013 flu season the following flu shot clinics were held:

Agency	Location	Number of Shots Given
Pittsburg State University	Pittsburg, KS	327
Parsons State Hospital	Parsons, KS	186
School for the Deaf	Olathe, KS	80
Wichita State University	Wichita, KS	336
Finney State Office Bldg.	Wichita, KS	154
SRS Office	Salina, KS	107
Fort Hays State University	Hays, KS	172
Landon State Office Bldg.	Topeka, KS	615
Curtis State Office Bldg.	Topeka, KS	585
Eisenhower State Office Bldg.	Topeka, KS	394
KDOT	Olathe, KS	38
Kansas University	Lawrence, KS	447
KDOT	Garden City, KS	74
		3515

Request for Proposal (RFP) EVT0002234 for Onsite Flu Shot Clinics was released on April 4, 2013, and closed on May 3, 2013. This RFP was designed to allow us to review the current market pricing

of providing onsite flu shot clinics as well as the possibility of expanding the onsite flu shot clinics offered to additional locations. The State Employee Health Plan staff held negotiation meetings with three (3) vendors. Following the meetings, the vendors were asked to provide additional information to clarify their bids, along with their best and final pricing.

In addition to pricing, other issues of specific focus were the vendor's ability to handle the day-to-day administration and marketing of the program, vendor capability to provide flu shot clinics at additional sites including those with less than 50 employees, and expansion of the program to include onsite clinics at our non state entities' locations.

**Recommendation:**

Staff recommends that a contract be awarded to OccuVAX for onsite flu shot services beginning with the 2013 flu season through December 31, 2016.