

Special Consultant Job Description

The Emergency Medical Services for Children (EMSC) National Resource Center (NRC) is seeking to hire 6-8 special consultants for the purpose of developing the next generation of performance measures for State Partnership grantees.

Brief Job Description:

The consultant will work with staff at the National Resource Center (NRC) to develop and beta test performance measures for the State Partnership grantees of the EMSC Program. These measures will be used to assist federal staff in the management and evaluation of the EMSC Program goals and activities. Performance measures will be developed in accordance with defined parameters and appropriate national standards. The consultant will work collaboratively with a performance measurement team and must take consideration of and maintain positive and effective working relations with key stakeholders.

Consulting services are needed for a twelve month time period. Position will require travel to the Washington D.C. metropolitan area up to two times and participation in conference calls as needed (estimated at monthly conference calls of up to 2 hours). Additionally, the consultant must be available to check and respond to emails in a timely manner (within 2 business days).

See separately provided “consultant instructions” document.

Qualifications:

Applicants must demonstrate expertise with Emergency Medical Services (EMS) systems and pediatric care needs. Position requires excellent oral and written communication skills as well as experience in performance management/quality improvement. Experience in health research and data collection is desired.

Compensation:

- \$5,000 consulting fee allocated over a twelve month time frame
- Travel expenses provided

Agency Description:

The EMSC National Resource Center (NRC), located just outside Washington, DC, was established in 1991 to help improve the pediatric emergency care infrastructure throughout all 50 states, the District of Columbia, and the five U.S. territories. The NRC is housed within Children’s National Medical Center, one of America’s leading pediatric institutions serving sick and injured children and their families. The NRC helps support the federal EMSC Program, which is designed to ensure that all children and adolescents receive appropriate care in a health emergency.

To apply:

Please email to the contact below:

- A cover letter detailing your;
 - expertise in Emergency Medical Services

- experience and expertise in performance measurement or performance improvement activities
- other expertise that qualifies you for this work
- ability to commit the time necessary to conduct this project
- A CV
- A list of 2 references who are familiar with your work as it relates to this job

Contact:

Tiffani J. Johnson, MD
Program Coordinator
EMSC National Resource Center
8737 Colesville Road Suite 400
Silver Spring, MD 20910
tjohnso@cnmc.org

Selection:

The selection of consultants will be made based on qualifications, expertise and ability to commit to the time for this project. Selection will be made by a panel of staff from the Health Resources and Services Administration (HRSA) and Children's National Medical Center. The panel may not be familiar with individuals and the work they have done in the past so the cover letter and CV should illustrate the experience and expertise needed to complete this work.

For more information on the State Partnership grants of EMSC and current performance measures, please visit:

http://childrensnational.org/EMSC/ForGrantees/Performance_Measures.aspx