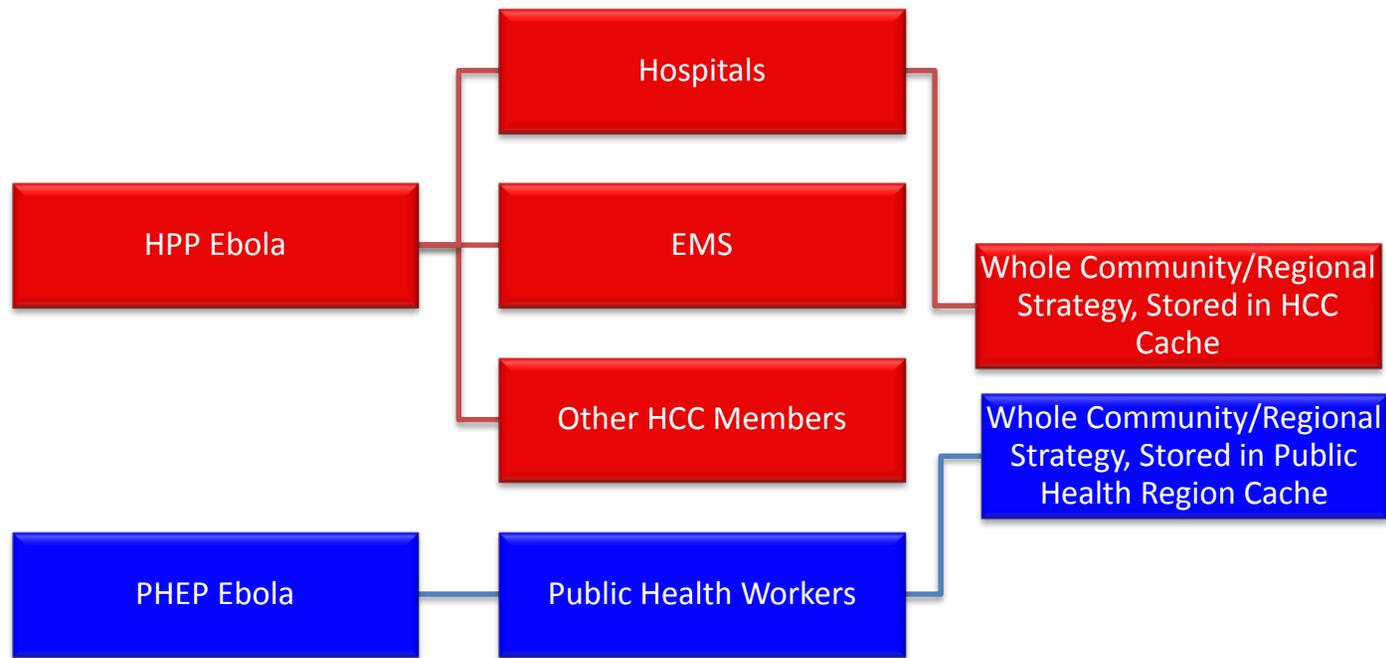


Ebola/Highly Infectious Disease PPE Purchasing Flow Chart



Per further guidance from the CDC Project Officer:

- PHEP Ebola supplemental funds must be used for public health workers only. It cannot be used for EMS or other partners. HCC Ebola funding has been set aside to assist with the PPE purchasing for EMS and other coalition members.
- Public health **MUST** purchase Tier 1 and Tier 2 PPE and be trained to use both.
- A MOU/MOA may **NOT** be utilized in order for PHEP purchased PPE to be shared with healthcare workers.
- When we say “whole community” or “regional strategy” it pertains to planning with partners. Plans and strategies should be devised at the community/regional level.
- Caches should be kept at the regional level (HCC for HPP PPE and public health region/local health department for PHEP PPE). PHEP purchased PPE should not be kept at a hospital.

Additional PHEP Ebola Supplemental Guidance:

- Aside from purchasing Tier 1 and Tier 2 PPE, funding should be spent on sending the appropriate staff to the trainings mentioned in the work plan, and expenses incurred for an Ebola exercise if one has not yet been conducted.
- If a local health department has funds left over after completing all items on the Ebola supplemental work plan, they can be used to help with planning and training for a highly infectious disease event. The health department could send as many as they could to the trainings vs. one or two staff.
- If the local health department has funds left over, all work plan requirements are complete, and they do not plan to conduct further activities, funds need to be returned to KDHE for redirection at the local level.

HPP Ebola Restrictions

Recipients may not use funds to carry out any program of distributing sterile needles or syringes for hypodermic injections of any illegal drug.

Recipients may not use funds to advocate or promote gun control.

Recipients may not use funds for the cost of money even if part of the negotiated indirect cost rate agreement.

Recipients may not use funds for vehicles.

Recipients may not use funds for antibiotics for treatment of secondary infections

Funding under these awards may only be used for minor alteration and renovation (A&R) activities. Construction and major A&R activities are not permitted. A&R of real property generally is defined as work required to change the interior arrangements or installed equipment in an existing facility so that it may be more effectively utilized for its currently designated purpose or be adapted for an alternative use to meet a programmatic requirement. The work may be categorized as improvement, conversion, rearrangement, rehabilitation, remodeling, or modernization, but it does not include expansion, new construction, development, or repair of parking lots, or activities that would change the "footprint" of an existing facility (e.g., relocation of existing exterior walls, roofs, or floors; attachment of fire escapes). Minor A&R may include activities and associated costs that will result in:

- o Changes to physical characteristics (interior dimensions, surfaces, and finishes); internal environments (temperature, humidity, ventilation, and acoustics); or utility services (plumbing, electricity, gas, vacuum, and other laboratory fittings);
- o Installation of fixed equipment (including casework, fume hoods, large autoclaves, biological safety cabinets);
- o Replacement, removal, or reconfiguration of interior non-load bearing walls, doors, framed, or windows in order to place equipment in a permanent location;
- o Making unfinished shell space suitable for purposes other than human occupancy, such as storage of pharmaceuticals; or,
- o Alterations to meet requirements for accessibility by physically disabled individuals.

PHEP Ebola Restrictions

Recipients may not use funds for construction or major renovations.

Recipients may not use funds for reimbursement of pre-award costs.

Recipients may supplement but not supplant existing state or federal funds for activities described in the budget.

Joint Ebola Restrictions

Recipients may not use funds for research.

Recipients may not use funds for clinical care.

Recipients may only expend funds for reasonable program purposes, including personnel, travel, supplies, and services, such as contractual.

Awardees (state) may not generally use HHS/CDC/ASPR/ATSDR funding for the purchase of furniture or equipment. Any such proposed spending must be identified in the budget.

The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project objectives and not merely serve as a conduit for an award to another party or provider who is ineligible.

Recipients may not use funds for fund-raising activities or lobbying.

Recipients may not use funds for salaries for back filling of personnel.

None of the funds awarded to these programs may be used to pay the salary of an individual at a rate in excess of Executive Level II or \$181,500 per year.

HPP Ebola Allowable Expenditures

There is no distinct list provided in the HPP Ebola guidance which provides information on allowable expenditures outside of those stated in the requirements.

PHEP Ebola Allowable Expenditures

While there is no list of allowable expenditures similar to the restrictions, a list of targeted capabilities is provided in the guidance. If a health department has the funding to do so, a focus may be placed on any additional training, exercise, resources, etc. as it relates to the following public health capabilities:

- Community Preparedness
- Public Health Surveillance and Epidemiological Investigation
- Public Health Laboratory Testing
- Non-Pharmaceutical Interventions
- Responder (Worker) Safety and Health
- Emergency Public Information and Warning/Information Sharing
- Medical Surge

Additionally, the CDC Project Officer has suggested that we consider the following questions when deciding to purchase items with grant funds:

- "How does not having the item impact your mission?"
- "Do you have an AAR/IP to demonstrate the negative impact?"
- "Can this purchase be tied to completion of capabilities?"

