



Ask Ken!

ELECTRONIC SUBMISSION OF DATA & CVRS



Q. In WebMCH, do we have to create a new case for each client at the beginning of the calendar year?

A. No. You never create a new case for any existing client.

Q. How do we add Interventions for an existing client?

A.

1. Go to WebIZ and search for the client by last name and first initial of first name to find the client's identification (ID) number.
2. Use the client's ID number to search for the client in WebMCH.
3. In WebMCH, find and click on the Add Intervention bar on the top, right hand side of the case screen.

4. Document the new Intervention, assessment and update.

Q. Can Title X Family Planning (FP) identification numbers be generated on WebMCH?

A. No. WebIZ will delete all identification numbers not associated with MCH or the Immunization Registry. Title X FP service information is not entered in WebMCH.

Q. How do I generate grant reporting data from WebMCH?

A. On the left hand side of the screen, under the Main Menu, you will find "Report/Forms", click on this and scroll down to MCH. Click on MCH Form 7 and run that report; then click on MCH Form 8 and run the second report.