



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 7**

11201 Renner Boulevard  
Lenexa, Kansas 66219

**JUN 25 2013**

**RECEIVED**

**JUN 27 2013**

BUREAU OF  
ENVIRONMENTAL REMEDIATION

Ms. Maggie Weiser  
Brownfields Coordinator  
Kansas Department of Health and Environment  
1000 SW Jackson, Suite 410  
Topeka, Kansas 66612

Re: Brownfields Petroleum and Hazardous Substances Assessment Grants, Kansas Department of Health and Environment

Dear Ms. Weiser:

Congratulations on the selection of your proposal to be funded under the U.S. Environmental Protection Agency's National Brownfields Grant Competition. This letter is a follow-up to the Agency's initial notice and provides you with the information necessary to get your project underway.

First, I am pleased to introduce your EPA Region 7 Project Officer, Susan Klein. Susan is your personal contact at the EPA and can assist you through all phases of the project. She can be reached by phone at (913) 551-7786 or by e-mail at [klein.susan@epa.gov](mailto:klein.susan@epa.gov). These grants are funded through cooperative assistance agreements and we anticipate substantial involvement from the EPA. Within two weeks, your EPA PO will contact you to assist with the application process.

The next step is to prepare the cooperative agreement application consisting of several government forms and a work plan. The work plan should reflect the activities described in your proposal. To assist you in the application process, please visit the following link: [http://www.epa.gov/region7/grants\\_funding/appforms.htm](http://www.epa.gov/region7/grants_funding/appforms.htm). The link includes current application forms, suggested work plan templates, and other relevant information. Please note all applicants applying for federal grants or cooperative agreements are required to provide a number from the Dun and Bradstreet Data Universal Numbering System (DUNS). Information regarding DUNS may be found at [http://www.epa.gov/region7/grants\\_funding/index.htm](http://www.epa.gov/region7/grants_funding/index.htm)

The application package and work plan are due to the Regional Grants Office **no later than July 19, 2013**. Please notify your project officer (EPA PO) early if you anticipate difficulty meeting this deadline. Once your application, budget and work plan are submitted to the EPA, your project officer will begin the award process in the EPA's electronic grants system. This process may take up to 90 days to complete. During this period, your EPA PO may have questions or comments on your work plan and budget, as they may require revision before the documents can be approved.

After the award documents are finalized, your Authorized Representative will receive a copy of the documents from our Grants Office to be countersigned. These documents must be signed and returned before the cooperative agreement funds are available. You may avoid delays by alerting your official about receipt of this award package.

**BER SCANNED**

**JUL 30 2013**



Printed on Recycled Paper

Again, congratulations on your successful proposal. If you have any questions, please contact your project officer at (913) 551-7786 or at [klein.susan@epa.gov](mailto:klein.susan@epa.gov).

Sincerely,



Stanley Walker

Chief

Superfund Technical Assistance and Reuse Branch  
Superfund Division

cc: Mr. Robert Moser, Secretary, KDHE  
Susan Klein, EPA Project Officer