

Kansas Department of Wildlife and Parks

Division of State Parks



Grant Programs



KDWP Grant Programs

- Local Government Outdoor Recreation Grant Program (LGORGP)



- National Recreational Trails Fund (NRTF)



- Land and Water Conservation Fund (LWCF)



KDWP Grant Programs

- Community Fisheries Assistance Program (CFAP)
 - Contact: Tom Lang
- Outdoor Wildlife Learning Site (OWLS)
 - Contact: Mike Rader
- Shooting Range Grant
 - Contact: Ross Robins
- Pratt Operations Office 620-672-5911

**Local Government
Outdoor
Recreation Grant
Program
(LGORGP)
NO FUNDING SINCE
FY2003**

What can you do to help this get funded...ask legislature to consider this for funding.

Local Government Outdoor Recreation Grant Program (LGORGP)

Don't Forget this Program!

FACTS:

- State funded grant
- 50/50 match
- Hard cash match only
- \$500,000 in FY 2001
- Projects must be ADA compliant
- Projects must be completed within one year

APPROVED

PROJECTS:

- New and improved playgrounds
- Swimming pools
- Restrooms and Shelters
- Ball fields
- Skate parks

LGORGP Application Process

- Applications due September 1st in FY
- 2 copies must be submitted
- Applications must include:
 - Detailed cost breakdown
 - Local funding statement
 - Site plan and photos
 - EEO and ADA compliance statements
 - Applicant's 5 year plan
 - Relation of project to KDWP strategic plan

LGORGP Approval

- Applications reviewed and scored by Statewide Advisory Committee
 - Proposals which improve handicap accessibility and reduce environmental impacts have priority
- Chosen applications approved by KDWP Commission
- Final approval made by KDWP Secretary

National Recreational Trails Fund (NRTF)

FACTS:

- Federally funded grant
- 80/20 match
- In-kind services allowed for match
- ADA compliance depends on type of trail
- Projects completion can be extended for three years but prefer one year completion
- Trails must be strictly intended for recreational use

APPROVED PROJECTS:

- Nature trails
- Multi-use trails
- Equestrian trails
- ORV trails
- Trail improvements
- Trail amenities
 - Bridges
 - Restrooms
 - Campsites
 - Signs
 - Brochures
 - Equipment

NRTF Application Process

- Applications due August 1st in FY
- 2 copies must be submitted
- Applications must include:
 - Detailed cost breakdown (so important)
 - Narrative of project and why you are doing it
 - Local funding statement
 - Environmental review checklist
 - Site plan and photos
 - EEO and ADA compliance statements
 - Applicant's 5 year plan
 - Relation of project to KDWP strategic plan
 - If you do not have a complete application you will be placed on lower priority

NRTF Approval

- Applications scored by Statewide Trails Advisory Committee
- Chosen projects approved by Federal Highway Administration

NRTF Reimbursement Process

- **Once Work Begins:**
 - All contracts are signed first
 - Document ALL equipment, and volunteer force labor hours spent on trail construction
 - List bills and total in-kind expenditures on Project Billing Form
 - Submit billing form and copies of all invoices to KDWP
 - KDWP sends reimbursement request to Federal Highway Administration
 - When project is complete, submit the Post Construction Certificate

Land and Water Conservation Fund (LWCF)

FACTS:

- Much like the NRTF
- Federally funded grant
- 50/50 match
- In-kind services allowed for match
- Requires a 6(f) boundary
- Requires site inspections

APPROVED PROJECTS:

- Acquisition of land
- Swimming pools
- Park development
- Ball fields
- Playgrounds
- Facility renovation

LWCF Application Process

- Applications due April 1st in FY (if funding is available)
- 2 copies must be submitted
- Applications must include:
 - 5 year comprehensive park/recreation plan
 - Relation of project to KDWP strategic plan
 - Cost breakdown
 - Willingness to sell form (for acquisition)
 - EEO and ADA compliance forms
 - Local funding statement
 - Environmental review checklist
 - Site plan and photos
 - Public support documentation

LWCF Approval

- Projects scored by statewide advisory committee
- Approved projects submitted to National Park Service for final approval

LWCF Reimbursement Process

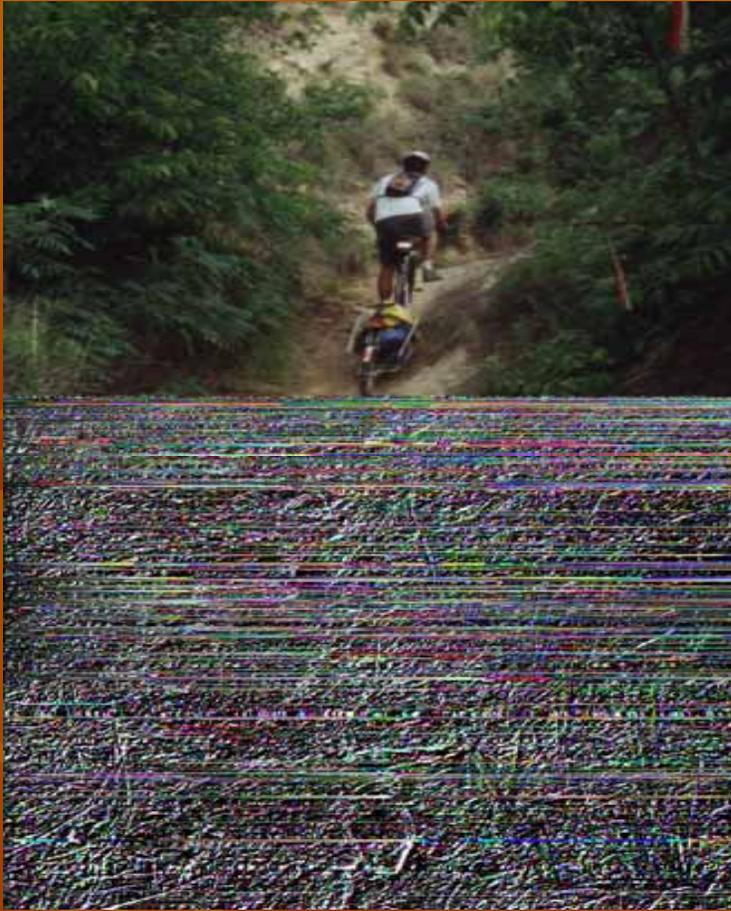
- Identical to NRTF reimbursement process

KDWP WEB PAGE ADDRESS

- www.kdwp.state.ks.us
 - State Parks
 - Grants
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KANOPOLIS STATE PARK & TRAILS

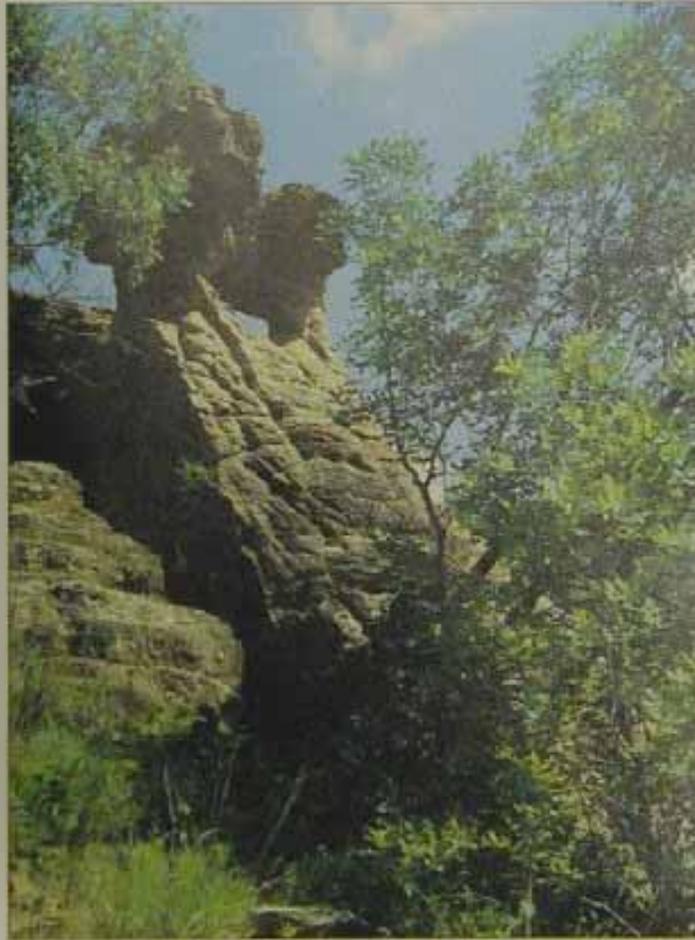


Photo by Chris Newlon

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VOLUNTEER LABOR FORM

Project Sponsor _____ Project No. _____ Date _____ Work Period _____

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|--|-----|-----|-----|-----|-----|-----|-----|
| Volunteers Names | | | | | | | |
| Total Project Work Hours for this period | | | | | | | |
| Rate Paid for similar work | | | | | | | |
| Total \$ Claimed | | | | | | | |

| | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|--|-----|-----|------|------|------|------|------|
| Volunteers Names | | | | | | | |
| Total Project Work Hours for this period | | | | | | | |
| Rate Paid for similar work | | | | | | | |
| Total \$ Claimed | | | | | | | |

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NRTF PROJECT BILLING FORM

| | | |
|--|--|------------------------------------|
| Approved Fund Amount \$ _____ | Type of Request Final _____ Partial _____ | Project No. _____ |
| Period Covered (Month, Day, Year) From _____ To _____ | | Request No. _____ |
| Name of Project Sponsor _____ | | Sponsor's Taxpayer ID No. _____ |
| Street No. and Name or PO Box No. _____ | | |
| City _____ | State _____ | Zip Code _____ |

STATUS OF FUNDS

| A Classification | B Expenditures to Date |
|-------------------------------|---------------------------|
| a. Architectural Engineering | |
| b. Inspection fees | |
| c. Construction & improv cost | |
| d. Total cumulative to date | |
| e. 80% of Line d. | |
| f. Less: Previous requests | |
| g. Amount of Reimbursement | |
| h. Percent exceeded | |

Certification: I certify to the best of my knowledge and belief that the billed costs of disbursements are in accordance with the terms of the project.

| | | |
|-------------------------------------|---|---------------|
| Name of Accounting Contact _____ | Name of Project Sponsor Representative _____ | |
| Title _____ | Title _____ | |
| Telephone No. _____ | Signature of Authorized Official _____ | Date _____ |

| FOR KDWP USE ONLY | | |
|-------------------|---|--------------------|
| | | Local Expenditures |
| Audited by KDWP | Amt of Billing Federal Reimb Request | |
| Date By: _____ | | |

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POST CONSTRUCTION CERTIFICATE

Instructions

This certificate must be submitted with the final billing. The form is signed by the mayor, commission chairman, or board president and the architect or engineer who supervised the construction. If the project did not involve a consulting architect or engineers, the sponsor's engineer should inspect the project and sign the form.

As-Built

If deviations in design or site location were made from the plans previously submitted to the Department of Wildlife and Parks, as-built plans must accompany this form. As-built plans must include:

- a) site plan showing the location of the project area and facilities,
- b) elevations and floor plans of structures.

Two copies of as-built plans are to be submitted. The project sponsor must record one set of plans which identifies the work done with federal funds at the park, at both the Town Hall and County Courthouse.

POST CONSTRUCTION CERTIFICATE

I hereby certify that:

RTF Project NRT

_____ project name

has been completed in accordance with the original and revised plans and specifications on file with the Kansas Department of Wildlife and Parks. The plans and specifications are consistent with the scope of the project approved by the Federal Highway Administration and the Kansas Department of Wildlife and Parks. The project has been constructed in accord with all applicable State and local building rules and regulations and is acceptable for public use.

Local Government Official

Date

Project Engineer/Architect

Date

Certification Number of Stamp

Check One:

___ Attached are 2 copies of as-built plans

___ Plans did not change from those previously submitted and approved

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