

# Risk Management



## News To Use

WINTER SPRING, 2017-2018

Volume 3, Number 1

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### CONTACT INFORMATION

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## WHAT IS OUR INTERNAL CULTURE?

This is a question that we need to ask ourselves even within our Root Cause Analysis (RCA). Some institutions may have a culture that actually contributes to or causes incidents.

In this White Paper, James Titcombe OBE, looks at the future of patient safety improvement by exploring better collaboration between healthcare organizations and developments in the digitalization of healthcare.

Location of article: <http://www.datix.co.uk/us/news/datix-white-paper-incident-reporting-systems>

## Risk and Reporting

There are Kansas statutes that require reporting of risk  
Within a risk management program.

### **Risk Reporting with SOC 3 and SOC 4 Individual Incidents (IIR):**

- Know what constitutes a 'reportable incident'.
- A SOC 3 or 4 Report is required to be submitted upon finalization of the SOC.
- Don't wait until the next quarterly reporting to submit individual reports.
- Use the proper form and fill it out completely.

### **Quarterly Risk (QR) Reporting**

- Is intended per statute to be a summarization report of all of the reports of what happened for the last quarter.
- Any SOC 3's or 4's should have been reported previously as individual incidents.
- Ensure that discussion of quality and patient safety on the board agenda gets equal billing with other agenda items.

### **Quarterly Risk Reporting Schedule**

- The due dates for RM Quarterly Reporting is in the box on the left-hand side.

Risk Management  
Quarterly Reports are due  
to KDHE after each  
quarter.

**Here are the due dates:**

- Quarter 1- April 30<sup>th</sup>
- Quarter 2- July 31<sup>st</sup>
- Quarter 3- October 31<sup>st</sup>
- Quarter 4- January 31<sup>st</sup>

You may fax your report  
to:  
785-559-4250

Email:  
[KDHE.RISKMANAGEMENT@KS.GOV](mailto:KDHE.RISKMANAGEMENT@KS.GOV)

- The dates are the same every year so you can make annual reminders on your calendar that are recurring to assist as a trigger or tickler.
- Remember to get the most current version of the form located on the KDHE website.



## RM Quote

“Risk is like fire: If controlled it will help you; if uncontrolled it will rise up and destroy you.”  
*Theodore Roosevelt*

## KDHE Risk Management Website Updates:

Check out the updated Risk Management area and resources on the  
KDHE Website:

[http://www.kdheks.gov/bhfr/state\\_ach\\_licensure\\_forms.html](http://www.kdheks.gov/bhfr/state_ach_licensure_forms.html)

**RISK MANAGEMENT KDHE MEDICAL CARE FACILITIES**

## KARQM 2017 Fall Conference- Wichita

**Save the Date!!! November 2<sup>nd</sup>, 2017**

This is always a great conference and a good chance to network with  
other Quality and Risk Managers from the state!

<http://www.kha-net.org/alliedorganizations/karqm/>

For more information about KARQM, contact Stephanie Bjornstad, **2017  
KARQM president**, at (785) 688-4433; or **Lorri Dean**, KHA liaison, at (785)  
233-7436.



## QUESTION CORNER

**Question:** Is my Risk Management Plan (RMP)  
confidential and protected under Risk Management?

**Answer:** Risk managers need to know that it is part of their Risk  
Management Program but it is also NOT protected as it is subject  
to Kansas Open Records Act (KORA) after submission to KDHE.

Please mark your Risk Management Plan with this level of  
classification and do NOT include anything that you are not able to  
have available for public information.