

State Level Key Informant Interviews

Purpose of interviews

- 1) Verify the current funding streams and sustainability plans of home visiting programs.
- 2) Understand issues with implementation and fidelity
- 3) Understand perceived gaps
- 4) Understand the existing coordination and collaboration among home visiting programs and between home visiting programs and substance use disorder treatment services

Proposed questions

Funding and Program Costs:

- What home visitation programs do you oversee?
- What are the current sources of funding for the programs that you oversee?
- What are the benefits of your current funding mechanisms? What are the challenges?
- Can you talk about the costs associated with serving families in your program? Specifically:
 - What is the calculated cost per child?
 - What is the amount spent on families that drop out of services?

Implementation and Fidelity:

- As you think about implementation and service-delivery across the State, what are the successes that your program has had? What are the challenges?
 - What would strengthen implementation and service-delivery?
 - Does your program have the capacity to expand services?
 - What is the time that would be required to expand services (to account for workforce, training, etc)?
 - What are the potential obstacles to expansion?
- Describe the mechanisms that are in place at the State level to support local program implementation and fidelity to the program model.
 - Are there varied approaches to implementation in local communities? How are adaptations handled?
 - What kind of training and technical assistance (T/TA) is available to support local programs? Is there an organized structure for T/TA?
- What activities at the state level support continuous quality improvement?
- How does the state support continuous quality improvement at the local level?
- What are the some of the barriers that local programs might encounter with: (might include geography, scope of services, eligibility requirements, etc.)
 - Implementation?
 - Service-delivery?
 - Staff and training?

Structure of Program:

- Would you share some basics about the structure of your program?
 - Can you verify information in the service matrix? (confirm what we think we have/know)
 - Waitlist
 - Service units
 - Total Numbers
 - Please outline your eligibility criteria, including
 - Target population

- Criteria for inclusion and exclusion from services (i.e. substance use disorder treatment)
- How do you measure:
 - Retention rate of all families in your program?
 - Retention rates for families with multiple risk factors? If so, what is their average retention rate in the program?
 - Do you have this information at the local level?
- How do you measure/define:
 - Intensity/frequency and duration of services?

Coordination of Services:

- Describe any coordination – formal or informal – that your program has with other home visitation services in the state.
- How could coordination be improved?
- How does your program work at the State level with other community agencies to ensure that families get the services they need (i.e. substance use disorder treatment, mental health services, etc.)?
- What policies do you have in place to help your home visiting staff work directly with staff from substance abuse or other agencies to assist a family enroll in eligible services?
- At the state level, does your program have policies and procedures in place to share information with other state or community-based agencies? With recovery service agencies?