

General Questions Regarding Background Checks

Who is required to have background check?

Kansas law requires a background check for each individual residing, working or regularly volunteering in a licensed child care facility.

Background check requirements are protections intended to reduce the risk of abuse or neglect for children in regulated out-of-home child care settings. Parents need to be confident that individuals caring for their children do not have prior records of behavior that could endanger children.

What kinds of background checks are conducted?

Depending on the age of the individual and their role in the facility one of the following types of checks are conducted:

- ✓ *A comprehensive fingerprint-based check consisting of:*
 1. *A Federal Bureau of Investigation(FBI) fingerprint check;*
 2. *A search of the National Crime Information Center's National Sex Offender Registry; and*
 3. *A search of the following registries, repositories or databases in the state where the individual resides and each state where the individual has resided in the previous 5 years:*
 - a. *State criminal registry or repository;*
 - b. *State sex offender registry or repository; and*
 - c. *State-based child abuse and neglect registry and database.*

- ✓ *A name-based check consisting of:*
 1. *An adult and juvenile criminal records search of the Kansas Bureau of Investigation (KBI) database;*
 2. *A search of the Kansas Criminal Offender Registry; and*
 3. *A search of the Department for Children and Families Child Abuse and Neglect Registry.*

When will Kansas require comprehensive fingerprint-based background checks?

Kansas has until September 2018 to comply with the new federal requirements. The Child Care Licensing (CCL) Program has partnered with the Kansas Department of Aging and Disability Services (KDADS) on KanCheck, an integrated system for requesting checks and processing results. Implementation of the comprehensive background check requirement for new (not currently holding a license) applicants is August 2018 and October for renewing licensees.

Will there be a charge for comprehensive fingerprint-based checks?

Yes, there will be a charge for processing fingerprint-based checks. This per individual is \$48 which will cover the various database searches (FBI, KBI etc.) and processing of the results. Depending on where fingerprints are taken, there may be an additional fee to take the fingerprints.

How often will comprehensive fingerprint-based checks be required?

Fingerprint-based checks must be completed every five years. A new background check is required if a person is no longer working a licensed child care facility for more than 60 days.

Where will I go to get my fingerprints taken?

KBI will provide a statewide list of approved print or scan locations and CCL will make the list available.

How long will it take to get background check results?

Generally, results will be return within 3 weeks. However, it may take longer if information is incomplete or if checks of registries and databases maintained by another state are required.