

KOHP/Tomando Control de su Salud

Leader Training – Quarterly Conference Call February 21, 2012

1. Welcome
2. Updates – KDHE/KDOA
 - Books and Marketing Material available – if you have a class scheduled and need participant books, contact Lisa Williams at: lawilliams@kdheks.gov or by phone at 785-296-2330. To market your classes, the following material is available: Poster (which can be customized for specific workshop), 1-page fact sheet (explains KOHP), and brochure (used for potential partners or participants). These are all available in bulk; again, contact Lisa Williams at the above address/phone if you would like a supply. The group also discussed how to customize the poster – we discovered 3 options: write on poster or use label with specific class information; request the electronic version of the poster and complete specific class information and print at your facility; or use preprinted poster and run through your printer/copier (Lisa will work on margin specifications to use preprinted paper).

KDHE staff is in the process of getting some of the marketing material translated to Spanish for the Tomando Control de su Salud workshops. This will hopefully be completed within the next couple of weeks.
 - KDOA provided information on the funding announcement that was made available to trained leaders – the essence of the agreement is that KDOA will provide funding of \$80/completer per leader for classes that have taken place since March 2010. There are some exceptions – for detailed or additional information, contact Tamara Tiemann at KDOA – 785-296-6445.
3. Communication – Survey and Feedback – Elizabeth Walsh, KDHE – Elizabeth provided background and results from a recent survey posted by the Kansas Arthritis Program staff. The background is: KDHE strives to provide multiple means of communication to KOHP/Tomando Control de su Salud leaders. This is in an effort to support them in their community activity to implement the program. Modes of communication include: list serve, quarterly webinar/call, website and individual technical assistance. Elizabeth provided results of the survey – the presentation is attached to these minutes. The general feedback is satisfaction from the leaders. Through the survey, the leaders noted ideas that would enhance communication efforts. KDHE staff will implement many of these ideas. Elizabeth reiterated our desire to

provide excellent customer service and asked leaders to contact either Lisa Williams (Program Manager) or Elizabeth Walsh (Epidemiologist/Evaluator) with suggestions for improvement.

4. KDHE/KOHP Leader Website – Jamee Sholtz, KDHE – Jamee reported that the upgrade and enhancements have been completed on the KDHE website. The Arthritis page is now up-to-date following the upgrade. Jamee walked through the Arthritis webpage including the leader only section of the site. Many tools are available on the website including: forms, marketing material, participant calendar, program references and more. The webpage can be accessed at: <http://www.kdheks.gov/arthritis/index.html> - users can also go to the KDHE homepage at: <http://www.kdheks.gov> and use the A-Z listing to locate “Arthritis”. Jamee reminded the group that there was a “leader only” section of the site that was available to trained KOHP/Tomando Control de su Salud leaders. It is password protected and the password is: ksleader. If you have trouble getting onto the page, you may have to adjust your computer settings. Attached to the minutes, you will find step-by-step instructions to adjust your computer settings and access the secure site. A suggestion was made to put the workshop calendar in a calendar format instead of a list – Jamee is going to talk with the KDHE information technology staff to see if this is a possibility. Any questions or suggestions related to the webpage can be directed to: Jamee Sholtz at jsholtz@kdheks.gov or by phone at 316-337-6174.
5. Miscellaneous
 - Brainstorm – Accommodations for person that is hard of hearing – Shari Tedford and Group – Steffany Brosa and Shari Tedford asked the group to brainstorm on an issue that Steffany had in a recent workshop. A participant with difficulty hearing attended the first session of the KOHP workshop; after the session, she told Steffany that she was not going to return because she couldn’t hear much of what happened. Steffany considered using a microphone, but the room is small and it would be difficult to pass the microphone around to participants as they interact in the workshop. Steffany asked to problem solve and brainstorm for ideas to help this person participate in the workshop. Ideas include: interpreter; save a seat close to the leaders for the person that is hard of hearing; occasionally remind the participants to speak louder; use visual cues; be cognizant to speak directly to the participant; and be cognizant to repeat comments that are made during the brainstorming sessions. Steffany thanked the group for the ideas; she is going to call the participant this week and personally invite her back to the class – she will also provide some of the suggestions to the participant so that they can decide what will work best. ***Great use of resources available during the call and great use of brainstorming skill!!!!***
 - Kendra Baldrige offered to stay on the line for discussion on Tomando Control de su Salud. No issues were brought up for discussion.

Next call is scheduled for: May 15 at 1 p.m.